

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY MARCH 8TH 2022

Item 13 – To receive and approve a report on the Parish Council's involvement with The Queen's Platinum Jubilee Celebrations

BACKGROUND

On February 7th 2022 I circulated a report from Cllr. Lady Kara relating to the Parish Hall Committee's Platinum Jubilee Working Group meeting of January 25th 2022. The report details some elements of the Group's activities that needed a formal response from the Parish Council. This report sets out those elements and provides details of the recommendations that Council needs to consider.

ELEMENTS REQUIRING ACTION BY COUNCIL

1. BEACON LIGHTING PARADE

One aspect of the parade is that Brian Gradidge has requested that the Parish Council arrange the necessary road closure order for the parade that will precede the beacon lighting ceremony.

2. EVENTS POSTER IN BUS SHELTER

Will the Council please consider allowing details of the Jubilee events to be shown on the Council owned bus shelter at the corner of Pollards Moor Road and Romsey Road? It is envisaged that a single A2 or A3 size laminated poster will be provided.

3. EVENTS LEAFLET

It has been agreed to produce an A5 size leaflet, in a format similar to that printed for the Queen's Diamond Jubilee, that will be hand delivered to the majority of homes within the Parish. Would the Parish Council possibly wish to have a page within this leaflet? For your information it is expected that one page, probably the back page, will feature the Copythorne Carnival details which, as you are aware, will be taking place the following weekend. (After an e-mail discussion with Cllr. John Goodwin it was suggested that the Council consider taking two pages in leaflet at an expected cost of £150).

RECOMMENDATIONS

1. That the Council agrees to the request from the Copythorne Parish Hall Platinum Jubilee Working Party to accept responsibility for the Beacon Lighting Parade due to take place on June 2nd 2022 and that the Clerk be authorised to submit the necessary Road Closure notice paperwork to New Forest District Council.
2. That the Council approves the placing of an A2 or A3 Jubilee events poster in the Bus Shelter.
3. That the Council agrees to take two pages in the Events Leaflet at a cost of £150 (to be taken from General Reserves) and that the Clerk provides the required copy (to be approved by the Chair and Vice Chair) by March 31st 2022
4. That, separate to the requests from the Working Group detailed above, the Council agrees to purchase from RBL Industries a 5ft x 3ft Union Flag incorporating the Platinum Jubilee logo (see image below) at a cost of £19.47 (inc. VAT) to be flown throughout the Platinum Jubilee weekend at the Parish Hall. A donation to the Council to cover the cost has already been offered.

David Rigby, Clerk to Copythorne Parish Council
February 23rd 2022





Copythorne Parish Community Queen's Platinum Jubilee Celebrations

UPDATE TO COPYTHORNE PARISH COUNCIL

Date: 7th February 2022

From: Kara Hawks

To: David Rigby: Clerk, Copythorne Parish Council
Copy: Graham Chillcott: Chairman, Copythorne Parish

Following Jubilee 2022 Working Group Meeting on Tuesday 25th January 2022 and including recent updates:

1. Plans are well advanced in Copythorne for the celebrations of the Queen's Platinum Jubilee. A black & white "save the date" overview poster is attached, together with the poster prepared to advertise all the events. Attachments 01 & 02.
2. Martin Lander has completed registration of our local Jubilee events on the platinumjubilee.gov.uk website.
3. The separate event registration for the Beacon lighting on the evening of Thursday 2nd June has also been completed and acknowledged. A parade from the Parish Hall to the bonfire at the Scouts' field in Romsey Road is being organised in conjunction with the Scouts through Brian Gradidge.
4. One aspect of the parade is that Brian has requested that the Parish Council arrange the necessary road closure order for the parade that will precede the beacon lighting ceremony. An overview of the official guide associated with this is attached and it is understood that a copy has already been sent to you. (Attachment 03)
5. The Jubilee 2022 Working Group will need to invite someone to light the bonfire and this clearly needs to be someone representing the whole community. Have you any suggestions that we can consider please? Guidance is given on page 4 of the guide.
6. Will the Council please consider allowing details of the Jubilee events to be shown on the Council owned bus shelter at the corner of Pollards Moor Road and Romsey Road?
It is envisaged that a single A2 or A3 size laminated poster will be provided similar to attachment 02.
7. Would the Parish Council please advertise the Jubilee events within its monthly newsletter and provide details of the Parish Hall website page and Copythorne Jubilee 2022 Facebook page?
8. Would the Parish Council like to take part in or perhaps have a display at the Saturday 4th and Sunday 5th June events?
9. It has been agreed to produce an A5 size leaflet, in a format similar to that printed for the Queen's Diamond Jubilee, that will be hand delivered to the majority of homes within the Parish. Would the Parish Council possibly wish to have a page within this leaflet?
For your information it is expected that one page, probably the back page, will feature the Copythorne Carnival details which, as you are aware, will be taking place the following weekend.
10. For information I attach a copy of the letter that I have sent on behalf of the community of Copythorne to Her Majesty the Queen. Attachment 04.
11. The proposed water bottle to be given to the school children at the schools within the Parish has been sourced and the cost details sent by Joy Vallis, the Group Secretary, to the Clerk for consideration by the Council. Attachment 05.

Please can you arrange to forward this report to all members of the Council