



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday March 4th 2022 starting at 10am.

Attendees Voting:- Cllrs Steve Herra (Chair); Graham Chillcott; Jackie Rhodes; Sylvia Wiggins
Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence.**
None
2. **Declarations of Interest.**
None
3. **Review of notes of previous meeting (December 3rd 2021)**
All present were happy that the notes of the previous meeting accurately reflected the discussions.
4. **Update on Parish Environmental Policy activities (JR)**
JR advised that all was progressing well with the Greening Campaign Phase 1. Launch meeting scheduled for March 10th to be followed by distribution of “action plan” cards to all houses in the Parish. Stall planned for Sat June 4th at Platinum Jubilee event. Phase 2 of the Greening Campaign has been paid for and will commence in due course.
5. **Update on Benches Project (DR)**
DR advised that fresh quotes would be needed for the timber required to repair the bench at Splitwind Pond and he would seek these in the next few weeks. Recommendation to progress the work would then come forward to Council in Q2 2022. The unused 2021/22 Benches budget would become a “Designated Reserve” for 2022/23.
6. **Update on Telephone Boxes Project (GC)**
GC advised that bizarrely the plastic frames for the information posters in the New Inn Rd box had been removed. One of the “Information panels” at the top of the Pound Lane box had been broken in the recent storms and would “for the short term” be replaced by a panel that read “telephone”. Books have started to be left in the Newbridge box, GC would discuss this with the “local custodians”. There are still some windows to be replaced in the Winsor Rd box.
7. **Update on Noticeboards (DR)**
DR advised that the three new noticeboards (Scout Hut, Post Office, Parish Hall) are due to arrive in the next few weeks. The legs would be cut to size and fixings acquired ready for them to be installed, hopefully by the end of March/early April.

8. Update on “Parish Design Statement” (GC)

GC confirmed that this project remained on hold following lack of volunteers from all six villages to take part. The Clerk had not been able to find any local parishes working on a village/parish Design Statement. Agreed that a letter/e-mail would be sent to those who had previously expressed an interest in volunteering to explain the position. The unused 2021/22 Parish Design Statement budget would become a “Designated Reserve” for 2022/23.

9. Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.

SH suggested that the 5YPAC needed to consider some “What Next” items for 2022/23.

JR suggested that we could gather ideas as part of the Parish Council tent at the Platinum Jubilee event on Sat June 4th.

GC asked whether via the Greening Campaign work we could look at signposting home owners to possible funding help with “green energy projects”

10. Agree date for next meeting

Friday May 27th 2022, 10am.

Meeting closed at 10.48am

Draft

COPYTHORNE PARISH COUNCIL – FIVE YEAR PLAN ADVISORY COMMITTEE – MARCH 4TH 2022

ITEM 3 – REVIEW OF DRAFT NOTES OF PREVIOUS MEETING (DECEMBER 3RD 2021)

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Friday December 3rd 2021 starting at 10am.

In accordance with the Local Government Act 1972 (s.100) the public are able to attend and observe meetings of the Five Year Plan Advisory Committee but do not have the right to participate (unless invited to do so by the Chairman of the meeting).

Attendees: Voting:- Cllrs Steve Herra (Chair); Graham Chillcott; Jackie Rhodes; Sylvia Wiggins
Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence.**
None
2. **Declarations of Interest.**
None
3. **Review of notes of previous meeting (September 16th 2021)**
All present were happy that the notes of the previous meeting accurately reflected the discussions
4. **Update on Parish Environmental Policy (JR)**
JR advised that “Greening Copythorne” was now well established with reports being provided at monthly Council meetings in current and future activities
5. **Update on Benches Project (DR)**
DR advised that quotes were being gathered for the timber required to renovate the bench at Splitwind Pond. A report would be presented to a Council early in the 2022
6. **Update on Telephone Boxes Project (GC)**
GC advised that vandalism (reported to Hampshire Police) continued to be an issue.
7. **Update on Noticeboards (DR)**
DR reported that following Council's approval an order had been placed for three noticeboards. These will hopefully arrive in last Jan/early Feb 2022 and then be installed at the Parish Hall; near the Scout Hut; and near Bartley Post Office as agreed.
8. **Update on “Parish Design Statement” (GC)**
GC reported that he raised the subject of a PDS at the Parish Meeting on November 25th 2021 with no interest shown then or since. GC feels that if community aren't interested then no point in progressing as the PDS has to be “owned” by the community not imposed by the Council. It was suggested that we find out what is/isn't happening in other local Parish Councils on this subject.
ACTION – Clerk to contact Clerks at neighbouring Parishes to ask what they have considered.
9. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee.**
None.
10. **Agree date for next meeting**
Friday March 4th 2022, 10am

Meeting ended at 10.24am

All recommendations needing to be submitted to Council for approval had been recorded in the notes.