



COPYTHORNE PARISH COUNCIL

A meeting of the Media and Publicity Advisory Committee was held via Zoom Video Conference on Friday January 21st 2022 starting at 9.30am.

Attendees: Councillors Steve Herra; Jackie Rhodes; Sylvia Wiggins

Meeting Clerk: David Rigby

A G E N D A (with DRAFT notes of discussion)

1. **Apologies for absence**
None
2. **Declarations of Interest**
None
3. **Review of notes of previous meeting (October 22nd 2021)**
All present were happy that the notes of the previous meeting accurately reflected the discussions.
4. **Update on noticeboard renewal/replacement programme.**
The Clerk advised that following approval at the November 9th 2021 Council meeting, an order was placed on December 6th 2021 for three replacement noticeboards at a cost of £4045 ex VAT. The noticeboards have an estimated delivery date of March 14th 2022 and when received will be installed at the existing locations of Copythorne Scout Hut, Bartley Post Office and the Parish Hall. The remaining £155 of the £4,200 budget will be used to cover installations costs such as fixings and generator hire. The remaining two noticeboards (Cadnam & Ower) are expected to be replaced during the 2022/23 financial year.
5. **Review of work programme for the Media & Publicity Advisory Committee through to end of April 2022.**
QR CODES - QR codes are now being included within the Parish newsletter.
PRESS CONTACT – JR to provide articles for potential submission to local papers on Climate Change activities. Consider a regular (quarterly?) programme of articles to the press.
MONTHLY NEWSLETTER – Continue to seek more articles from more Councillors
6. **Discussion of any other matters relating to the Aims and Responsibilities of the Media & Publicity Advisory Committee.**
None
7. **Agree date for next meeting.**
Friday April 29th 2022, 10.00am

MEDIA & PUBLICITY ADVISORY COMMITTEE MEETING – JANUARY 21st 2022

ITEM 3 – REVIEW OF DRAFT NOTES OF PREVIOUS MEETING ON OCTOBER 22nd 2021

A meeting of the Media and Publicity Advisory Committee was held via Zoom Video Conference on Friday October 22nd 2021 starting at 10am.

Attendees: Councillors Steve Herra; Jackie Rhodes; Sylvia Wiggins

Meeting Clerk: David Rigby

A G E N D A (with **DRAFT** notes of discussion)

1. Apologies for absence

None

2. Declarations of Interest

None

3. Review of notes of previous meeting (July 23rd 2021)

All present were happy that the notes of the previous meeting accurately reflected the discussions.

4. Report on noticeboard renewal/replacement programme.

The Clerk presented a report (copy attached) recommending that the Media & Publicity Advisory Committee submits a recommendation to Council for the purchase of three replacement noticeboard at a cost of circa £4,200 (ex VAT). All members were in favour.

ACTION – Clerk to prepare report and add to agenda for November 9th Council meeting.

5. Review of work programme for the Media & Publicity Advisory Committee through to end of April 2022.

QR CODES - SH suggested that a QR code directing to the Council website should be included in every newsletter. All in favour.

PRESS CONTACT – JR to provide articles for potential submission to local papers on Climate Change activities

MONTHLY NEWSLETTER – Seek more articles from all Councillors

6. Discussion of any other matters relating to the Aims and Responsibilities of the Media & Publicity Advisory Committee.

None

7. Agree date for next meeting.

Friday January 21st 2022, 9.30am

Meeting ended at 10.20am.