

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY JULY 13TH 2021

Item 16. Applications from local organisations for a council grant.

Introduction

Section 137 of the Local Government Act 1972 gives the Council the power to “incur expenditure which in their opinion is in the interests of and will bring direct benefit to their area or any part of it or all or some of its inhabitants.....”. Section 137 was amended by the **Local Government and Housing Act 1989 s 36** so that any expenditure must be commensurate with the benefit to the community. The amount permitted under the Act for 2021/22 is £8.41 per elector on April 1st 2021. The Parish of Copythorne has circa 2200 electors. Any expenditure under section 137 must be recorded in the minutes and identified as such in the accounts.

Included within the 2021/22 budget was a sum of £500 in respect of small grants to be awarded by the Parish Council to support the work of local organisations. Council can agree to increase this sum using its Reserves (subject to the overall limit allowed under the above Act).

Since start of the 2021/22 financial year, I have received two applications as follows:-

Application 1- New Forest Citizens Advice Bureau (“NFCAB”)

NFCAB is seeking a non-specific sum to support their work across the New Forest.

In support of the applications they have provided a covering letter and two “Ward Dashboards” giving details of the number of local residents within the two New Forest District Council wards that Copythorne North and Copythorne South form part of. The details on the “Ward Dashboards” would suggest that circa 50 across the Parish of Copythorne are assisted on an annual basis. Extracts from their latest annual accounts has also been supplied.

HISTORY - In February 2020 the Council awarded NFCAB a grant of £100 for its ongoing work.
In February 2021 the Council awarded NFCAB a grant of £300 from the NFDC COVID Grant

Application 2 – Copythorne Pre-School

Copythorne Pre-School is seeking a non-specific sum to support the completion of the Wild Play Zone being created at the far end of the Parish Hall Field (a funding shortfall of £500 exists for the project). Full details of the project and how it can be used by both children attending the Pre-School and other children under 10 living in Copythorne are contained in a covering letter that has been supplied along with their latest annual accounts

HISTORY - In 2008-09 the Council awarded the Pre-school Playgroup a grant of £100

Summary

Councillors are invited to consider the merits of the above applications; decide whether or not they which to support either or both of the requests; and if so to agree on the level of grant to be awarded.

DAVID RIGBY

Parish Clerk

June 21st 2021

GRANT APPLICATION FORM

I/We wish to apply for a Parish Council grant.

1. Name of organisationCitizens Advice New Forest (CANF)
Address ...Lymington Town Hall, Avenue Road, Lymington, SO41 9ZG
Telephone Number ...07740901305..... E-mail ...ceo@newforest.cabnet.org.uk
2. Person to contact concerning the application, if different from above
Name Alison Talbot (address as above)
3. Description of project and the needs it will serve (use separate sheet if necessary):

We are requesting a grant to support the operating costs of CANF. We are an independent charity that provides free, confidential and impartial advice to people in the New Forest to find a way forward with their problems. The Covid 19 pandemic has created increased demand for our services as local people seek advice and guidance on issues arising from the lockdown measures, including benefits, debt, employment and relationships. We incurred additional unforeseen IT and communication costs when we switched from office to home working enabling local people to access our services via alternative channels: telephone , email and webchat., we also established outreach services in 10 locations across the New Forest to provide advice services alongside food larders. We will have further costs as we adapt our offices to enable us to reopen and provide safe highly regarded face to face services.

4. Estimated cost of project : £5000.
5. Proposed date of project : Ongoing operating costs
6. Membership details: Adult (), Junior (), Family () in number CANF is not a membership organisation. Our free advice services are available to everyone in the New Forest area.
7. Finance: Please supply a copy of your latest audited accounts and balance sheet.

Signed

A Talbot

Capacity Chief Officer

Date 20/6/21

Mobile 07740901305

newforestcab.org.uk

Dear Parish Clerk

10/06/21

PLEASE HELP US SUPPORT YOUR LOCAL RESIDENTS IMPACTED POST COVID 19

Citizens Advice New Forest is a local independent charity and only with the help and support of the New Forest Town and Parish Councils can we continue to provide our highly valued advice and information services in your area. We currently need your help more than ever before. Citizen's Advice was founded when World War Two was declared to support people at a time of national need and 80+ years on we are still here in a time of crisis, providing free impartial advice to support local people through these difficult times.

We are seeking financial support from your Parish Council to help us to continue to meet the demand from local New Forest residents who have been affected by the Covid 19 crisis. Over the last year Citizens Advice New Forest has helped more than 5,600 people with over 14,000 issues. We have also been working closely with FareShare, and the New Forest Food Banks to set up 10 Food Larders across the Forest. We have supported over 660 households at these Larders which has allowed us to maintain face to face contact with clients throughout the pandemic.

Our Summer Newsletter is attached giving examples of how we are supporting local people with complex financial, employment and benefits issues. Please do pass on this Newsletter to local Councillors, colleagues and local residents. Please display it in your community and distribute to local magazines.

I would be very happy to come along to a Council meeting and talk more about our services and future plans. In the meantime, we hope you will show your support for this vital New Forest Service. Please contact me if you have any further questions.

We look forward to hearing from you.

Yours sincerely

Alison Talbot
Chief Officer, Citizens Advice New Forest

Mobile: 0774 0901305 Email: ceo@newforest.cabnet.org.uk
Follow us on Twitter: twitter.com/cabnewforest

Chief Officer: Alison Talbot. Tel: 07740901305. Email: ceo@newforest.cabnet.org.uk

New Forest Citizens Advice Bureau

known as Citizens Advice New Forest

Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Income and Endowments from:					
Donations and legacies	3	256,513	8,370	264,883	305,072
Charitable activities	4	12,620	116,877	129,497	68,233
Other trading activities	5	1,029	-	1,029	-
Investment income	6	2,074	-	2,074	1,395
Total Income		272,236	125,247	397,483	374,700
Expenditure on:					
Charitable activities	7	(195,489)	(151,050)	(346,539)	(370,391)
Total Expenditure		(195,489)	(151,050)	(346,539)	(370,391)
Net income/(expenditure)		76,747	(25,803)	50,944	4,309
Transfers between funds		(16,646)	16,646	-	-
Net movement in funds		60,101	(9,157)	50,944	4,309
Reconciliation of funds					
Total funds brought forward		116,939	15,932	132,871	128,562
Total funds carried forward	17	177,040	6,775	183,815	132,871

Statement of Financial Activities - Comparative Data for the Year Ended 31 March 2019

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	3	278,772	26,300	305,072
Charitable activities	4	13,325	54,908	68,233
Investment income	6	1,395	-	1,395
Total Income		293,492	81,208	374,700
Expenditure on:				
Charitable activities	7	(299,250)	(71,141)	(370,391)
Total Expenditure		(299,250)	(71,141)	(370,391)
Net movement in funds		(5,758)	10,067	4,309
Reconciliation of funds				
Total funds brought forward		122,697	5,865	128,562
Total funds carried forward	17	116,939	15,932	132,871

All of the charity's activities derive from continuing operations.

New Forest Citizens Advice Bureau

known as Citizens Advice New Forest

(Registration number: 06983394)
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
Current assets			
Debtors	13	20,453	14,855
Cash at bank and in hand		<u>412,043</u>	<u>164,819</u>
		432,496	179,674
Creditors: Amounts falling due within one year	14	<u>(223,681)</u>	<u>(16,303)</u>
Total assets less current liabilities		208,815	163,371
Provisions	15	<u>(25,000)</u>	<u>(30,500)</u>
Net assets		<u>183,815</u>	<u>132,871</u>
Funds of the charity:			
Restricted funds		6,775	15,932
Unrestricted income funds			
Unrestricted funds		<u>177,040</u>	<u>116,939</u>
Total funds	17	<u>183,815</u>	<u>132,871</u>

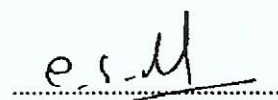
For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 12 to 25 were approved by the trustees, and authorised for issue on 29/10/2020 and signed on their behalf by:


E S Read
Trustee

GRANT APPLICATION FORM

I/We wish to apply for a Parish Council grant.

1. Name of organisationCopythorne Pre School

AddressCopythorne Parish Hall

Telephone Number ..[REDACTED]... E-mail ..[REDACTED]

2. Person to contact concerning the application, if different from above

Name

Address

Telephone Number E-mail

3. Description of project and the needs it will serve (use separate sheet if necessary):

...After a difficult year for the young kids at the pre-school and in the local community we have exciting plans to extend and overhaul our sensory garden into a wild play area. We want the kids to spend more time outside learning about nature and would love some support to allow us to do even more to help the kids experience the joys of playing outside.

See separate sheet

4. Estimated cost of project ...£3,500 (£3,000 already funded)

5. Proposed date of project ...Starting late April 2021

6. Membership details: 17 children, 4 staff, plus parents

7. Finance: Please supply a copy of your latest audited accounts and balance sheet.

Signed ...Matthew Stroud

Capacity ...Chair Date29/3/21



Copythorne Pre-school
Parish hall
Pollards Moor Road
Copythorne
Hants.
SO40 2NZ

Copythorne Pre-School's Wild Play Zone

Copythorne Pre-School operate term time childcare for children aged two to five in the New Forest National Park.

The pre-school has a popular allotment area that is used by up to 20 children within the pre-school and is open and accessible to all local children who visit the play park and playing fields at Copythorne Parish Hall.

This last year has been a real challenge for the young children at Copythorne Pre-school and in the local community. Many spent months away from their friends and have missed the chance to explore the great outdoors with them.

We want to put this awful year behind us and make 2021 a year of wild play for children under 10 in Copythorne by transforming our tired allotment area into the Copythorne Wild Play Zone.

The area is much loved by both pre-school and other local children, but it has become almost unusable. Its mud kitchen has collapsed, brambles and weeds are taking over and our fruit and veg is no more. Transforming the area will lead to children collectively spending hundreds of hours more outside learning about nature next year.

We will clear the area of brambles, extend it among the trees and introduce all sorts of sensory play equipment, different zones for imagination play, planters for the children to grow plants and learn about nature, and plenty more!

The area is accessible at all times to local children in the grounds of the parish hall near a popular playground. The wild play zone will never be locked and all will be welcome – this is an area for everyone.

We can source many items locally or construct ourselves but there are some aspects we need to purchase to make the wild play zone as good as it can be.

Thank you in advance for any help you can offer, please do ask any questions you might have.

Thanks,

Copythorne Pre-School Committee

Copythorne Pre-School Playgroup

Year Ending 31st August 2020

Income and Expenditure Account

	Accounts 2020	Budget This Year	Accounts 2019
Income			
Fees	1,362	-	4,987
NEG Funding	31,083	30,000	32,416
Fundraising	151	500	808
Donations	6	50	507
Deposits	60	-	-
Sundries	475	300	292
Messy Play		-	42
Total	33,137	30,850	39,052
Expenditure			
Wages	27,413	28,000	33,412
PAYE & NIC	347	225	222
Rent	4,708	6,700	7,009
Equipment	625	200	181
Activities	510	500	679
Training Courses	239	200	195
Professional services	493	750	764
Advertising	22	200	197
Telephone/ Broadband	14	120	-
Covid Cleaning Costs	78	-	-
Stationery/Photocopying	152	500	624
Sundries	845	1,000	919
Total	35,446	38,395	44,202
(Defecit)/Surplus	(2,309)	(7,545)	(5,150)

Balance Sheet

Current Assets

Santander Reserve Account	13,365
Nat West Bus Account	16,283
Total Funds	29,648
Less Current Liabilities	
Creditors	(100)
Net Worth	29,548