



COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held via Zoom Video Conference on Wednesday October 28th 2020 starting at 10am.

Members: Cllrs. Graham Chillcott (Chair), John Goodwin, Lady Kara Hawks, Sylvia Wiggins
Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with notes of discussion)

1. Apologies for absence.

None

2. Declarations of Interest.

None

3. Review of notes of previous meeting (July 23rd 2020)

All present were happy that the notes of the previous meeting accurately reflected the discussions.

4. Review of meeting with Vicki Westall (HCC F&WM Team) on September 10th 2020. Using GC's Report on the Event dated 11th September 2020 as a basis for the review.

GC read through the review. JG suggested that in the "Brief Discussion on Flooding Report" paragraph the words "*Copythorne Parish catchment area*" be replaced with "*Copythorne village area*" and a plan be attached to the report. It was also agreed that the third bullet point in the "Wash Up" section be changed from "*FAC to recommend to the full Council, to give residents in known flooding hotspots sandbags and roadside "Flood Warning" signs*" to "*FAC to work with HCC/NFDC to identify a suitable location within the Parish where – in the event of a declared flooding emergency – sandbags could be collected from*". Subject to these changes all members were happy that the review be presented to Council as a report on 10/11/20.

5. Review on progress towards providing HCC F&WM Team and Highways with the information they have recently requested.

GC talked through the review. All members were happy with progress.

6. Review of Work programme for the Flooding Advisory Committee for year ending March 2021:-

- 1.) FAC members to consider and then further discuss the recent HCC Flooding report at the July FAC meeting with a view to convening a meeting with HCC staff later in the year (ALL)**

Members wanted to know when the report will be finalised and published by HCC. JG unhappy that report contains some inaccuracies, GC would prefer to "take issue" with points once report is published by HCC

** ACTION - Clerk to ask the HCC F&WM Team when they expect the report to be finalised and published.

- **2.) Preparation of a new Parish Flood Plan 2021 (JG)**

** ACTION - Clerk to ask the new HCC F&WM Team Project manager what extra info could be included to improve the existing Plan

- **3.) Preparation of a schedule of works and then monitor said works on flood mitigation being undertaken by the Lengthsman (GC)**

** ACTION – Clerk to arrange for Lengthsman to “walk the main parish watercourses & clear any obstruction.

- **4.) Monitor works being undertaken by relevant authorities in inspecting main rivers and critical watercourses (DR)** JG suggested that specific issues related to individual properties be treated as a separate item on the FAC Work programme (as a new Item 9), leaving this topic to cover just the main rivers & critical watercourse. With regards to the “Monitor works” we need to ask the Environment Agency (“EA”) when the last - and when will they next - inspect the Main Rivers. Additionally we need to find out similar information in relation to Highways England’s (“HA”)

** ACTION – GC to create a new item 9

** ACTION – Clerk to contact EA & HA to ask the questions detailed above.

- **5.) Investigate historic flooding in Old Romsey Road (LK to research)**

LK when through her report. JG suggested that the FAC should produce a “Hit List” of the things we want the EA to deal with (including inspection regime). GC suggested we should use the issues of Old Romsey Road as a way of building contacts with the EA.

** ACTION - JG to provide Clerk with details for the EA contact and the references for the reports.

** ACTION - Clerk to then e-mail EA contact and ask what has happened since 2003.

- **6.) Investigate Pollards Moor Road, Electric Poles blocking drainage (JG)**

JG is meeting on Dec 2nd 2020. Clerk asked for details, JG advised dealing with matter outside of the Parish Council. GC responded that as this was a FAC work items details should be supplied, which JG agreed to do.

** ACTION – JG to keep FAC updated with progress.

- **7.) Investigate the recent flooding issues in Southampton Road and Old Lyndhurst Road Cadnam (GC to lead)**

Recent issues in this area discussed and report monitoring continues. Whether HCC or residents need to take action will need to be understood. JG suggested that the recent problems in this area would be a good case study.

- **8.) Respond to new Flooding issues in the Parish as they arise (ALL)**

Continues to be a watching brief.

- **9.) Specific Drainage Issues**

Various current issues (previously under Item 4 on the Work Programme) and others discussed.

** ACTION – GC to add additional issues to the new Item 9 on the work programme

- 7. **Discussion of Brockenhurst Parish Council’s proposed action plan for Flooding in their parish**

JG introduced a report which detailed the actions taken within the Parish Of Brockenhurst to mitigate potential flooding issues.

** ACTION - GC will speak to the Brockenhurst resident who led this work to see what he did and how.

** ACTION – Clerk to talk to Brockenhurst PC Clerk regarding how their Lengthsman was involved with this work.

8. **Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee**
None
9. **Agree date for next meeting**
January 20th 2021, 10am

Draft

Copythorne Parish Council – Flooding AC Meeting – October 28th 2020

Item 3 – Review of notes of previous meeting (July 23rd 2020)

COPYTHORNE PARISH COUNCIL

A meeting of the Flooding Advisory Committee was held via Zoom Video Conference on Thursday July 23rd 2020 starting at 10.13am.

Members: Cllrs. Graham Chillcott (Chair), Lady Kara Hawks, Sylvia Wiggins, John Goodwin

Observer: Mr. David Rigby – Clerk and RFO

A G E N D A (with notes of discussion)

1. Apologies for absence

None

2. Declarations of Interest.

None at outset of meeting or needed to be declared during the meeting

3. Review of notes of previous meeting (June 18th 2020)

All present were happy that the notes of the previous meeting accurately reflected the discussions.

3a. Actions/Updates arising from notes

None that are not covered by items on the agenda of this meeting

4. Aims, Responsibilities and ToR, as ratified at 14th July 2020 Council meeting

All members content that changes ratified were as requested.

5. Draft Action Points for year ending April 2021

Chairman went through the list of 7 action points (all of which were agreed) and - with members consent – assigned them as indicated below. He will now produce a reporting schedule so that progress can be tracked against appropriate timeframes.

- **FAC members to consider and then further discuss the recent HCC Flooding report at the July FAC meeting with a view to convening a meeting with HCC staff later in the year - ALL**
- **Preparation of a new Parish Flood Plan 2021 - JG**
- **Preparation of a schedule of works and then monitor said works on flood mitigation being undertaken by the Lengthsman – GC (with SW supporting)**
- **Monitor works being undertaken by relevant authorities in inspecting main rivers and critical watercourses - DR**
- **Investigate historic flooding in Old Romsey Road – LK to research**
- **Investigate Pollards Moor Road, Electric Poles blocking drainage – JG**
- **Respond to new Flooding issues in the Parish as they arise – ALL**

6. HCC Flood Report:

- **Review of members comments** – GC reminded members that their comments would still be welcomed
- **Way ahead** – GC proposed that we invite members of the HCC Flood & Water Management Team (“FWM”) to attend a meeting (face to face, if possible) to discuss the report; consider addition of omissions (including record of previous “Flood Grants” received by residents); and move forward together. This meeting would be additional to the Flooding Advisory Committees required quarterly meetings. Clerk to send the FWM an e-mail invitation to arrange to meet locally; at HCC offices; or via Zoom video.

7. Update on 2020 Flood Plan Distribution

GC and JG advised that they had delivered some 300 copies of the Flood Plan leaflet to those considered to be in or near a flood risk area. DR reported that he had received no requested from recipients to be sent the 2021 update electronically.

8. Discussion of other matters relating to the Aims and Responsibilities of the Flooding Advisory Committee

GC asked about location of the record of “white railings” over/near watercourses, and DR provided this.

9. Agree date for next meeting

October 28th 2020, 10am

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Item 4 – Review of meeting with Vicki Westall (HCC Flood & Water Management Team) on September 10th 2020

Report on the Event held on Thursday 10th September 2020 to discuss the DRAFT Copythorne Village – Flood Risk and Coastal Defence Investigation Report (Revision 2 June 2020) and Associated Site Visits.

Programme for the Event

- Arrive Copythorne Parish Hall (CPH) 10:00
- Introductions 10:02
- Brief discussion on the HCC Copythorne Flooding Report 10:05
- Site Visits 10:30 -11:45
- Wash up 11:45
- Depart 12:00

Attendees:-

Cllr. Graham Chillcott (GC) chair of Flooding Advisory Committee (FAC)

Cllr. John Goodwin (JG)

Cllr. Sylvia Wiggins (SW)

David Rigby Clerk and RFO to Copythorne Parish Council (DR)

Vicki Westall HCC Flood and Water Management Co-ordinator (VW)

Apologies received from Cllr. Lady Kara Hawks

Brief discussion on Flooding Report

It was agreed to use the Executive Summary, Potential Actions and Next Steps lists as a basis for the discussion. Following the discussion, VW agreed to investigate progress on all the Potential Actions and the Next Steps listed in the report. It was noted that the production of a separate Bartley Flooding report mentioned in the Executive Summary would probably not happen due to funding constraints. JG enquired about the possibility of having a Flood Risk Assessment for the Copythorne Parish catchment area.

Site Visits

The route taken was down Pollards Moor Road, Newbridge Road, Romsey Road, Southampton Road, Old Lyndhurst Road and then back along Pollards Moor Road. The idea being to visit sites specifically mentioned in the Flooding Report and also sites that had seen recent surface water flooding. During the site visits, notes and photographs were made by VW and DR of all the sites where flooding had occurred in the past and recent past.

Of particular note were the numbers of blocked and partially blocked ditches and pipes, seen on the way round. There were a number of gullies and drains seen that were also blocked or partially blocked.

Of note, HCC Highways had inserted gullies/channels to alleviate local roadside flooding from the highway into roadside ditches.

It also emerged during the walkabout that there may well be a local misunderstanding of who is responsible for keeping the ditches in good repair. This is probably due to them having been previously kept clear by HCC Highways. A particular incident recorded on Facebook concerning Newbridge Road is being looked into by DR and VW.

Wash up

A brief wash up was held on the front lawn of the CPH :-

- VW to ask if HCC will write to all residents about their Riparian responsibilities.
- FAC to review the 2020 Copythorne Flooding Action Plan with a view to including additional information on who to contact during an emergency.
- FAC to recommend to the full Council, to give residents in known flooding hotspots, sandbags and roadside "Flood Warning" signs.
- JG suggested that if funding permitted a mini-study be undertaken into the recent flooding that occurred in Old Romsey Road.
- If possible include an article on Riparian responsibilities in the October Parish Newsletter.
- VW agreed to contact DR with updates in 3 to 4 weeks.

Way ahead

GC suggests that all the items raised above should be discussed and debated at the next FAC meeting or before if necessary, being brought before the full Council.

The exception being for GC to see if mention can be made of Riparian responsibilities in the October Parish Newsletter.

Prepared by Cllr. Graham Chillcott
September 11th 2020

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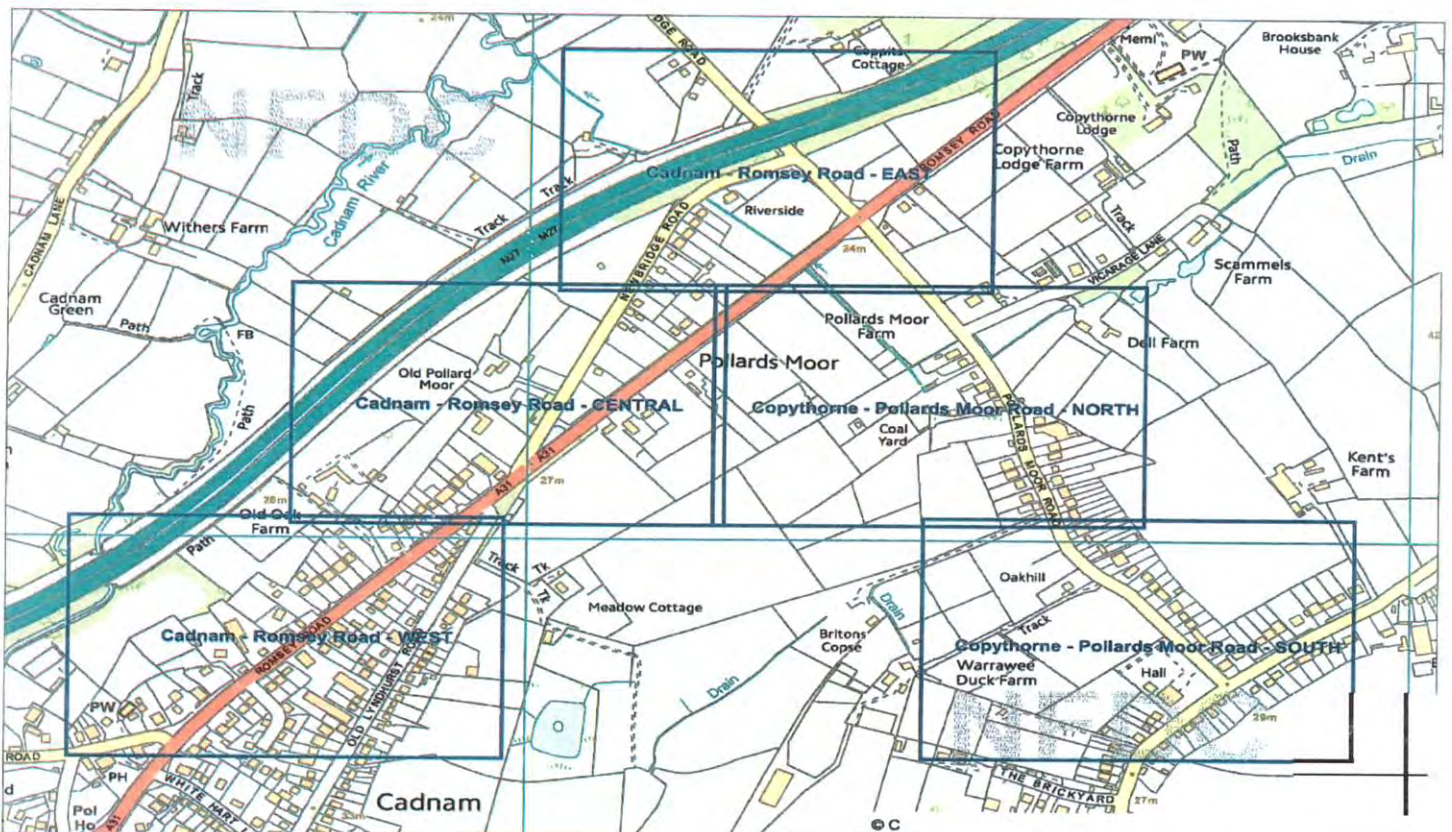
Item 5 – Review on progress towards providing HCC Flood & Water Management Team (“FWT”) with information requested

On September 30th 2020 in an e-mail following her visit to the parish on September 10th 2020 Vicki Westall of the HCC FWT asked the following:

“I know you have produced a lot of information for us already – and the spreadsheet (of issues reported to HCC) is very useful – but could I ask you to annotate a map for us – say with red crosses where riparian letters are needed and blue where highways assets need clearing, I can then cross reference this with my notes and get the information out, this would make things much easier at this end. I can then discuss with Susie and feedback on some of the wider issues.”

Using the five sectors detailed below ten maps prepared by members of the Flooding Advisory Committee have been provided to the FWT. For each sector one map details the areas where the issuing of letters regarding riparian responsibilities is required and another map details HCC Highways assets (drains, gullies, etc.) that need clearing. A further map has been provided detailing an area of Barrow Hill Road where letters regarding riparian responsibilities are required.

The FWT has also been asked (and agreed) to produce another letter thanking those property owners who already undertake their riparian responsibilities.



David Rigby
Clerk to Copythorne PC
October 19th 2020

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Item 6 – Review of work programme for FAC for year ending April 2021

Action Number	Description	Task Owner	Start Date	Completion Date	Current Action	Notes
1	Consider way ahead on HCC Flood Report draft issue 2	All	July	tba	Clerk to set up meeting with HCC representatives	
2	Prepare new Parish Flood Plan for 2021	Cllr. Goodwin	July	tba	Awaiting feedback after recent release of 2020 Plan	All members to read new Flood Risk Leaflet from HCC
3	Preparation of Schedule of Works & Monitoring of Works on Flood Mitigation by Lengthsman	Cllr. Wiggins	July	tba	Prepare schedule	
4	Monitor works being undertaken by Authorities in Inspecting Main Rivers and Critical Watercourses	Clerk	January	tba	David to continue to monitor live events and report to Council	a. Pound Land drainage issue(2148433) b. Shepherds Road drainage issue (tba), c. New Inn Road ditch (21481011), d. New Inn Road/Rockram Close blocked ditch (21475318)
5	Investigate historical flooding in Old Romsey Road	Cllr. Lady Kara	July	tba	To research the history of the problem	
6	Investigate Pollards Moor Road, Electric Poles blocking drainage	Cllr. Goodwin	July	tba	To research the history of the problem	First reported 25 years ago
7	Investigate recent flooding issues in Southampton Road & Old Lyndhurst Road, Cadnam	Cllr. Chillcott to lead	Sept	tba	Requests made of HCC Highways to deal with issues reported in respect of certain Highways assets.	Items listed on Clerks database
8	Respond to new Flooding issues in the Parish as they arise	All	July	Tba	Watching brief	
9						
10						

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Item 6 (Action 3) – Preparation of a schedule of works on flood mitigation being undertaken by Lengthsman

Task Ref:	Action	Start Date	1 st Milestone	2 nd Milestone	Planned Finish	Actual Finish	Comments
1	Clear and paint fifteen white railings over watercourses at 8 locations in the parish.	July 2020			Sept	Oct 2020	Further sets to be identified & scheduled for painting in future years. Rolling program to then be put in place to spread cost.

Prepared by Cllrs Chillcott & Wiggins
October 19th 2020

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Item 6 (Action 4) - Monitor Works being undertaken by authorities

ISSUES REPORTED TO HCC or NFDC FAULT REPORTING WEBPAGE DURING 2020 - OPEN ENQUIRIES - (updated 12/10/20)

DATE REPORTED	REF: NUMBER	BRIEF DESCRIPTION OF ISSUE RAISED	REPORTED TO HCC BY	FIRST CHECK DUE ON	LAST CHECKED	COMMENT
20/01/2020	21475318	New Inn Rd/Rockram Close, block ditch	David Rigby	27/01/2020	12/10/2020	29/9 - Works started
09/02/2020	21481011	New Inn Road, ditch issue (non highway)	John Goodwin	16/02/2020	12/10/2020	17/9-Enquiry complete(work scheduled)
10/02/2020	21481433	Pound Lane drainage issue	John Goodwin	17/02/2020	12/10/2020	11/10 - Comment added
13/02/2020	21482808	Newbridge Road, drains issue under M27 bridge	David Rigby	20/02/2020	12/10/2020	29/7 Closed in error, work still req'd
11/04/2020	7061319	Query condition of New Inn Rd (direct to Highways)	David Rigby	27/04/2020	12/10/2020	Nov Inspection chaser diarised
29/04/2020	21497228	Carriageway issue opposite The Brickyard, Winsor	David Rigby	06/05/2020	12/10/2020	22/5 - Work Raised (chased 24/8 & 6/10)
12/06/2020	21502202	Concern over oak tree at The Parade	David Rigby	19/06/2020	12/10/2020	20/8 - HCC to undertake work
16/06/2020	CS1979678	Flytipping in Old Romsey Road	David Rigby	23/06/2020	12/10/2020	3/7 - Resident visited, site monitored
27/08/2020	21513879	Blocked Highway drain near Cadnam noticeboard	Graham Chillcott	04/09/2020	12/10/2020	28/9 - Works completed
01/09/2020	21514672	Blocked Highway drain near Budgens	Graham Chillcott	08/09/2020	12/10/2020	30/9 - Enquiry Complete
04/09/2020	21515167	Dragons Teeth at ower end of Romsey Road	David Rigby	11/09/2020	12/10/2020	23/9 - Comment Added
04/09/2020	21515091	Drainage Issue - Meadow View, Pollards Moor Rd	John Goodwin	11/09/2020	12/10/2020	30/9 - Comment Added
04/10/2020	21520146	Drainage issue near The Parade, Southampton Rd	Resident	11/10/2020	12/10/2020	7/10 - Enquiry updated
16/09/2020	21516956	Drainage Issue - Near Budgen, Romsey Road	Graham Chillcott	23/09/2020	12/10/2020	2/10 - Works completed
05/10/2020	21520404	Hedge overgrown path, left of Copythorne School	David Rigby	12/10/2020	12/10/2020	7/10 - Work Passed to Contractor
06/10/2020	21520848	Blocked drain under Southampton Rd (The Parade)	Graham Chillcott	13/10/2020	12/10/2020	7/10 - Comment added
08/10/2020	21521251	Potholes in Shepherds Close, Bartley	David Rigby	15/10/2020	12/10/2020	8/10 - Enquiry updated
11/10/2020	21521593	Road defect, near M27 bridge at Newbridge	John Goodwin	18/10/2020	12/10/2020	12/10 - Further Investigation Required
11/10/2020	21521618	Potholes issue near Destiny, Pound Lane	Resident	18/10/2020	12/10/2020	12/10 - Work Passed to Contractor
14/10/2020	21522336	Broken/missing bollards in Barrow Hill Road	Graham Chillcott	21/10/2020		
18/10/2020	21522789	Damaged kerb gully, Augustine, Romsey Rd	John Goodwin	26/10/2020		

Number only = HCC

CS and Number = NFDC

David Rigby

Clerk to Copythorne Parish Council

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Item 6 (Action 5) – Investigate historic flooding in Old Romsey Road

Text of an e-mail d/d 21/10/20 from Cllr. Lady Kara Hawks to Cllr. Graham Chillcott

"Through (Cllr.) John's good offices searching through emails dated 2015 he has established that the contact at the Environment Agency is a George Woodward. (Other names mentioned at that time are Wesley Jones, Paul Desmond and Catherine Cooper) but I don't know whether they are still working there.

I remember attending a meeting in Lyndhurst when the Halcrow Report was mentioned. After that I was made aware that because there were so few houses (John Barleycorn, White Gates, Bridge Cottage and Bramble Cottage) nothing further would be done.

I undertook some flood prevention at the time but as you know since then the river behind the house has overflowed onto the road outside the house and into the garden.

Louise has sent some photos of this to John which he may still have on record. This last happened on January 16th 2020.

The M27 was built some time ago but I am not sure whether a grill/culvert was built near our houses, as there is in Newbridge.

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Item 6 (Action 7) – Investigate the recent flooding issues in Southampton Road and Old Lyndhurst Road, Cadnam

Text of an e-mail d/d 12/10/20 from a local resident to Cllr. John Goodwin

“Good evening and my apologies for not contacting you sooner after we met when you raised the manhole cover opposite Old Cross Road. I can confirm that during periods of very heavy rain the gully’s, westbound on Southampton Road become overwhelmed and the resulting floodwater enters Old Cross Road, overwhelms the drain outside of my house and then travels through my garden.

It is my understanding that the drainage system in this area is all interconnected with the final discharge into the water course running down Green Lane. The gully’s used to be cleared on a regular basis but now appears to have stopped and I am not aware of any work ever being done on the interconnecting pipe system. The outflow into the water course is clear and visible and does carry water but at the time of extreme rainfall the flow is not at ‘full bore’ which perhaps suggest that the pipe is partially blocked.

I will be pleased to give any further information should this be of any use. I do have some photos taken during the recent bad weather showing the problem but I do not have the knowledge to send them by email.

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Item 6 (Action 8) – Respond to new flooding issues in the parish as they arise.

Text of an e-mail d/d 12/10/20 from a resident to the Parish Clerk

"I am a resident of Barrow Hill road and have been for over (number redacted) years.

Every year the flooding situation becomes worse. This I am certain is due to the lack of ditch clearance, digging and drainage responsibilities of some new residents who have moved in over this time.

Despite the parish council sending letters to certain residents, no action seems to take place.

I have written, talked too, sent many informative photos of the situation to the parish council. Nothing ever happens. Please can some action take place before we have the worst of the winter upon us.

(details redacted) We are taking an incredible amount of drainage water from fields opposite us. Coming to us directly from much higher land via a double gateway. (which is never rodded.) The ditches are never dug, the hedges not cut back to allow east access to dig or clear these ditches.

The verges along Barrow Hill are never maintained. These verges are the only access for walkers (including children to the school buses) for many months in the winter. These verges are flooded and liquid mud. Impassable for anyone.....so children ,adults, elderly adults, pony riders , dog walkers all have to use the middle of Barrowhills (a) single track lane. The road signs along the lane are not adequate speed restriction notices.

Please can someone in the Parish Council address this problem before the weather worsens. Please do contact me if the council wish to view my photos taken over several years, of the evidence."

Text of Parish Clerk's email reply to the resident d/d 13/10/20

"Thank you for your e-mail dated October 12th 2020 regarding your concerns in respect of flooding in Barrow Hill Road which I have passed on to the members of the Parish Council's Flooding Advisory Committee.

Currently, the Flooding Advisory Committee is in discussions with the Hampshire County Council Flood & Water Management Team concerning the actions that can be taken by residents; the parish council; Hampshire County Council (who are the Lead Authority for Flooding matters); Southern Water; and the Environment Agency to alleviate the issues associated with surface water drainage within the Parish of Copythorne.

These discussions, which include work to identify areas where riparian responsibilities ("ditch and culvert clearing") need addressing and sections of HCC maintained drainage need clearing, follow on from the efforts made in recent months by the Parish Council and its Flooding Advisory Committee to raise the profile of this important issue. You may or may not be aware that the following actions have been taken in the last few months:-

A dedicated page for flooding matters has been created on the Parish Council website (<https://www.copythorne.org.uk/flooding/>)

Copies of the 2020 Parish Flood Plan have been distributed to some 300 properties in the Parish (a copy is available on the Flooding web page or I can get one posted to you) Articles have been included within the Parish Council newsletter and Stanley's Own magazine on the importance of property owners undertaking their riparian responsibilities. A number of parish councillors have attended locations within the parish when flooding has occurred and worked with HCC to get drains cleared to hopefully avoid the problem being repeated."

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Item 7 – Discussion of Brockenhurst Parish Council's proposed action plan for flooding in their parish

An extract from the "Friends of Brockenhurst" Spring Newsletter 2020

In recent times there has been a lot of discussion on climate change ("CC") and whether it is responsible for the floods experienced by the Somerset Levels and the River Don in Yorkshire amongst others. Also the storms Ciara and Dennis which bombarded our shores.

It appears that, worldwide, many feel that not enough is being done to address this phenomenon of global warming. The change in climate appears to have been a significant contributor to local flooding. Although a large number of houses in Brockenhurst have never been flooded they lie within the Environment Agency's Flood Risk Zones.

The New Forest is a designated Ramsar Site. Ramsar sites are areas of wetland of international importance. A 1971 treaty promises to protect these sites for conservation and sustainable use. Brockenhurst Flood Action Group ("BFAG") was awarded funding by Hampshire CC to learn more about CC threats and how best to mitigate them in benign and cost effective ways.

Brockenhurst residents will know the meaning of wet. Heavy rainfall has often caused our roads to flood. A myriad of streams flowing into the village exacerbates the problem as the occasional flooding of Burley Road bears witness. However, there is much that can be done to reduce the threat.

BFAG, coordinated by Peter Hebard, has been active in finding practical solutions to some of Brockenhurst's flooding problems. The most obvious examples of their work has been the bridges at Latchmoor and Balmer Lawn Road. Flooding beneath these bridges has been much reduced. However, there is still more that can be done and everyone can play their part.

BFAG has developed an excellent collaboration with Hants Highways in diagnosing problems and enlisting the support of local authorities, landowners and businesses to help deliver the solutions. If even Network Rail and Southern Water have played their part, many of these initiatives have saved cost, much of it comes down to reinstating long forgotten maintenance in the most critical locations. A couple of hours work by the Parish Council's Lengthsman each Autumn was able to save Hampshire County Council costly call outs.

