

COPYTHORNE PARISH COUNCIL MEETING – TUESDAY SEPTEMBER 8TH 2020

Item 15. Applications from local organisations for a council grant.

Introduction

Section 137 of the Local Government Act 1972 gives the Council the power to “incur expenditure which in their opinion is in the interests of and will bring direct benefit to their area or any part of it or all or some of its inhabitants.....”. Section 137 was amended by the **Local Government and Housing Act 1989 s 36** so that any expenditure must be commensurate with the benefit to the community. The amount permitted under the Act for 2020/21 is £8.32 per elector on April 1st 2020. The Parish of Copythorne has circa 2200 electors. Any expenditure under section 137 must be recorded in the minutes and identified as such in the accounts.

Included within the 2020/21 budget was a sum of £250 in respect of small grants to be awarded by the Parish Council to support the work of local organisations. Council can agree to increase this sum using its Reserves (subject to the overall limit allowed under the above Act).

Since start of the 2020/21 financial year, I have received two applications as follows:-

Application 1- New Forest Citizens Advice Bureau (“NFCAB”)

NFCAB is seeking a non-specific sum to support their work across the New Forest.

In support of previous annual applications they have included two “Ward Dashboards” giving details of the number of local residents within the two New Forest District Council wards that Copythorne North and Copythorne South form part of. The details on the “Ward Dashboards” would suggest that circa 50 across the Parish of Copythorne are assisted on an annual basis. Extracts from their latest annual accounts has also been supplied.

HISTORY – In February 2020 the Council awarded NFCAB a grant of £100 for its ongoing work.

Application 2 – Parochial Church Council St Marys Church, Copythorne (“PCC”)

The PCC is seeking a non-specific sum to support the restoration of the church organ which is over 100 years old.

In support of their application they have provided details of the expected overall cost of the project (circa £20,000) together with the details of the funds that they have already raised (£2,000) and been promised by a corporate donor (£5,000). In addition, they have included a list of other people and organisations within the local area that will benefit from the project. A copy of the PCC’s latest annual accounts have also been supplied.

HISTORY - In May 2018 Council awarded the PCC a grant of £250 to support work to the Church path.
In Sept 2018 Council declined to award a grant for replacement of hymn books

Summary

Councillors are invited to consider the merits of the above applications; decide whether or not they which to support either or both of the requests; and if so to agree on the level of grant to be awarded.

DAVID RIGBY

Parish Clerk

September 2nd 2020



COPYTHORNE
PARISH COUNCIL

Clerk/RFO to the Council: David Rigby
9 The Cleeves
Totton
Southampton
SO40 8WL

Tel No: 02381 120150
Email: parishclerk@copythorne.org.uk
Website: www.copythorne.org.uk

GRANT APPLICATION FORM

We wish to apply for a Parish Council grant.

1. Name of organisation Citizens Advice New Forest

Address C/O Lymington Town Hall, Avenue Road, Lymington, SO40 9ZG

Telephone Number [REDACTED] E-mail ceo@newforest.cabnet.org.uk

2. Person to contact concerning the application, if different from above

Name Alison Talbot

3. Description of project and the needs it will serve (use separate sheet if necessary):

We provide free, confidential, impartial advice to New Forest residents. Providing advice and support to clients in areas such as Benefits, Work, Debt and money, Consumer Rights, Housing, Law and courts, Immigration, Education, Healthcare, and Discrimination. Through our campaigning activity, we use the evidence provided by our clients to positively influence practices and policy. Our service is accredited to the National Advice Quality Standard. In addition we also now offer the following services

- Cancer welfare support worker. Those with cancer often suffer additional burdens with housing, employment, money, and other practical issues. We work with individuals and cancer charities to provide support in these areas. Home visits are undertaken. At any one time we have on average 50 clients.
- Healthwatch services – providing support where people have issues with their healthcare or treatment
- Abuse and Hate Crime reporting and support
- Specialist employment
- Helping people with Universal Credit through our Help to Claim project
- Money Advice specialist debt services

4. Estimated cost of project Ongoing service

5. Proposed date of project Ongoing

6. Membership details: Adult (), Junior (), Family () in number

7. Finance: Please supply a copy of your latest audited accounts and balance sheet.

Signed:- A. Talbot

Capacity:- Chief Officer

Date:- 13/5/20



New Forest

Citizens Advice New Forest
Lymington Town Hall
Avenue Road
Lymington
SO41 9ZG

Mobile [REDACTED]

newforestcab.org.uk

Dear Parish Clerk

13/5/20

Please help us support your local residents impacted by the Covid 19 crisis

We are currently seeking financial support to help us meet the huge demand from your local residents who have been affected by the Covid 19 crisis and the government lockdown. The crisis has had a sudden and unprecedented impact on local people's jobs, income and emotional well-being and our goal is to ensure no one need face these challenges without free, impartial help and advice. Since the lockdown was imposed we have mobilised our highly trained volunteers to work from home to provide one to one advice over the phone and email to your local residents, many of whom are facing situations they have never faced before and others who have ongoing issues made more difficult due to isolation and the lack of access to services.

As you probably know, we are a local independent charity and only with the ongoing help and support of New Forest Town and Parish Councils can we continue to provide our highly valued voluntary advice services in your area. We currently need your help more than ever before. Citizen's Advice was founded when World War Two was declared to support people at a time of national need, 80 years on we are still here in a time of national need, providing free impartial advice to support local people through these difficult times.

We enclose a Flyer giving examples of how we are supporting local people with complex financial, social and emotional issues and how your donation will help us meet the demand and keep our vital service running. Please show this Flyer to local Councillors. We also enclose another flyer showing how to contact local services, we are working closely together with foodbanks and other local agencies to make sure people get the support they need. Please put this flyer up in your community or distribute in local magazines.

Chief Officer: Alison Talbot. Tel: [REDACTED] Email: [REDACTED]@newforest.cabnet.org.uk

Citizens Advice New Forest is an operating name of New Forest Citizens Advice Bureau.
Charity registration number 1132425.
Company limited by guarantee. Registered in England & Wales number 06983394.
Authorised and regulated by the Financial Conduct Authority FRN: 617673.
Registered office: 7 Lynwood Court, Priestlands Place, Lymington, Hampshire SO41 9GA.

When the lockdown is lifted, I would be very happy to come along to a Council meeting and talk more about our services and future plans. In the meantime, please contact me if you have any further questions.

We look forward to hearing from you.

Yours sincerely

Alison Talbot
Chief Officer
Citizens Advice New Forest

Mobile: [REDACTED]
Email: [REDACTED][@newforest.cabnet.org.uk](mailto:[REDACTED]@newforest.cabnet.org.uk)

Follow us on Twitter: twitter.com/cabnewforest

New Forest Citizens Advice Bureau

known as Citizens Advice New Forest

Statement of Financial Activities for the Year Ended 31 March 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Income and Endowments from:					
Donations and legacies	3	278,772	26,300	305,072	271,535
Charitable activities	4	13,325	54,908	68,233	63,363
Other trading activities	5	-	-	-	1,065
Investment income	6	1,395	-	1,395	1,023
Total Income		<u>293,492</u>	<u>81,208</u>	<u>374,700</u>	<u>336,986</u>
Expenditure on:					
Charitable activities	7	(299,250)	(71,141)	(370,391)	(344,771)
Total Expenditure		<u>(299,250)</u>	<u>(71,141)</u>	<u>(370,391)</u>	<u>(344,771)</u>
Net movement in funds		(5,758)	10,067	4,309	(7,785)
Reconciliation of funds					
Total funds brought forward		122,697	5,865	128,562	136,347
Total funds carried forward	17	<u>116,939</u>	<u>15,932</u>	<u>132,871</u>	<u>128,562</u>

Statement of Financial Activities - Comparative Data for the Year Ended 31 March 2018

	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
Income and Endowments from:				
Donations and legacies	3	279,284	(7,749)	271,535
Charitable activities	4	30,235	33,128	63,363
Other trading activities	5	1,065	-	1,065
Investment income	6	1,023	-	1,023
Total Income		<u>311,607</u>	<u>25,379</u>	<u>336,986</u>
Expenditure on:				
Charitable activities	7	(318,031)	(26,740)	(344,771)
Total Expenditure		<u>(318,031)</u>	<u>(26,740)</u>	<u>(344,771)</u>
Net movement in funds		(6,424)	(1,361)	(7,785)
Reconciliation of funds				
Total funds brought forward		129,121	7,226	136,347
Total funds carried forward	17	<u>122,697</u>	<u>5,865</u>	<u>128,562</u>

All of the charity's activities derive from continuing operations during the above two periods.

New Forest Citizens Advice Bureau

known as Citizens Advice New Forest

(Registration number: 06983394)
Balance Sheet as at 31 March 2019

	Note	2019 £	2018 £
Current assets			
Debtors	13	14,855	19,270
Cash at bank and in hand		<u>164,819</u>	<u>139,750</u>
		179,674	159,020
Creditors: Amounts falling due within one year	14	<u>(16,303)</u>	<u>(13,318)</u>
Total assets less current liabilities		163,371	145,702
Provisions	15	<u>(30,500)</u>	<u>(17,140)</u>
Net assets		<u>132,871</u>	<u>128,562</u>
Funds of the charity:			
Restricted funds		15,932	5,865
Unrestricted income funds			
Unrestricted funds		<u>116,939</u>	<u>122,697</u>
Total funds	17	<u>132,871</u>	<u>128,562</u>

For the financial year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 12 to 24 were approved by the trustees, and authorised for issue on 25 July 2019 and signed on their behalf by:

.....
E S Read
Trustee



**COPYTHORNE
PARISH COUNCIL**

Clerk/RFO to the Council: David Rigby
9 The Cleeves
Totton
Southampton
SO40 8WL

Tel No: 02381 120150
Email: parishclerk@copythorne.org.uk
Website: www.copythorne.org.uk

GRANT APPLICATION FORM

I/We wish to apply for a Parish Council grant.

1. Name of organisation ST. MARY'S CHURCH COPYTHORNE
 Address C/O [REDACTED] WINSOR [REDACTED] SO40 [REDACTED]
 Telephone Number [REDACTED] E-mail [REDACTED]@btinternet.com
2. Person to contact concerning the application, if different from above
 Name DAVID FINCH
 Address [REDACTED] WINSOR SO40 [REDACTED]
 Telephone Number [REDACTED] E-mail [REDACTED]@btinternet.com
3. Description of project and the needs it will serve (use separate sheet if necessary):
PLEASE SEE THE SHEET ATTACHED
THE ORGAN PROJECT & - THOSE WHO WILL BENEFIT FROM
THIS PROJECT. -
4. Estimated cost of project £20,000 + VAT
5. Proposed date of project START BY END OF 2020
6. Membership details: Adult (), Junior (), Family () in number
WE HAVE 82 ADULTS ON OUR ROLL
ST MARY'S SERVES THE NEEDS OF OUR SIX VILLAGES
7. Finance: Please supply a copy of your latest audited accounts and balance sheet.
COPYTHORNE CADNAM BARTLEY NEWBRIDGE OWER & WINSOR

Signed [REDACTED]

Capacity PCC MEMBER AND Date 26-08-20
FABRIC COMMITTEE

St Mary's Church

Copythorne

Priest in charge Rev. John Reeve Tel. 023 80663267 johnreeve6@aol.com

C/O [REDACTED]

[REDACTED]

Winsor

Hampshire

SO40 [REDACTED]

19th February 2020

St Mary's Church "ORGAN PROJECT"

Dear David Rigby

I am writing to you on behalf of St Mary's Church Copythorne
To ask for a grant towards our Organ project. I have attached details with this
letter. So far we have raised £7000 with the help of our Church community and
a grant from Paulton's Park.

We would very much appreciate your support on this occasion as we endeavour
to raise our target of £20,000.

If you require further information please let me know and I will send as soon as I
am able.

Yours sincerely,

David Finch

St Marys Church PCC & Fabric Committee

CC. Rev John Reeve

ST. MARY'S CHURCH. COPYTHORNE

ORGAN RESTORATION PROJECT

INTRODUCTION

We are very fortunate to have a Brindley and Foster Organ which was installed at St. Mary's in 1905 and has unfortunately suffered some damage due to water ingress. We recently were able to completely replace the roof of the Church and redecorate throughout following a period of Fund raising by our Church Community and with the help of Grants.

As result we are now looking to restore the organ and have received 3 quotes for the necessary work to be carried out.

ALAN W> GOULDING Pipe Organ Builders have written to us saying that Brindley & Foster are among the "Best Organ building companies of all time" and well worth repairing. GRIFFITHS & COMPANY Organ Builders have told us the same. We have also a quote from L.N. HARRIS Organ Builder. We are in contact with the Diocesan Organ Adviser who is advising us on the way forward. The final cost is not yet clear because final work needed will not be finalised until the organ pipes are removed and the organ stripped down, however we believe the cost will be in the order of £20,000 plus VAT. Towards this we have raised £2000 with the help of our Church community which is now in our Organ Fund.

In the coming months we plan to hold more Fund-Raising events and also apply for GRANTS. We hope that you will consider making a GRANT towards our ORGAN RESTORATION PROJECT.

David Finch PCC & Fabric Committee St. Mary's Church

Priest in charge Rev. John Reeve tel. 023 80663267 johnreeve6@aol.com

Those who will benefit from this project

The Church serves the needs of many within our community who may not attend the Church on a regular basis but use the Church on special occasions and as parents are involved with Children's events or for other reasons as listed below.

1. Our 2 schools in the parish who use the Church frequently during the year and hold end of term and Christmas celebrations with their teacher and parents present.
2. The many Weddings and Funerals that are carried out during the year.
3. Those from the Parish who come to the concerts and events that we hold every year.
4. The Choir who are made up from local residents.
5. The many Christenings from within our community.
6. The Scouts and Guides who hold concerts in the Church.
7. Flower festivals the organising of them and the many people who attend from within our community.
8. The twice weekly people who attend the services at the Church.
9. Memorial Services.

David Finch

St Mary's Church, Copythorne - PCC

Statement of Financial Activities

For the period from 01 January 2019 to 31 December 2019

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts					
Planned giving	12,990	—	—	12,990	12,351
Collections and other giving	3,356	1,175	—	4,531	5,214
Other voluntary receipts	7,074	20	—	7,094	3,804
Gift Aid recovered	4,665	—	—	4,665	4,256
Other receipts	25	—	—	25	—
Activities for generating funds	2,956	—	—	2,956	2,979
Investment Income	84	9	—	94	159
Receipts from church activities	4,966	50	—	5,016	6,915
Total receipts	36,119	1,254	—	37,373	35,680
Payments					
Cost of generating funds	81	—	—	81	130
Missionary and Charitable Giving	—	—	—	—	652
Parish Share	22,729	—	—	22,729	28,868
Clergy and Staffing costs	2,452	1,065	—	3,517	3,559
Church Running Expenses	7,832	21	—	7,853	6,159
Hall Running Costs	—	—	—	—	—
Church Repairs & Maintenance	—	—	—	—	1,569
Hall Repairs & Maintenance	—	—	—	—	—
New Building work	—	—	—	—	—
Governance Costs	—	—	—	—	—
Total payments	33,095	1,086	—	34,181	40,939
Net incoming / outgoing resources before transfer	3,023	168	—	3,192	(5,259)
Transfers					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
Net incoming / outgoing before other gains / losses	3,023	168	—	3,192	(5,259)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	3,023	168	—	3,192	(5,259)
Reconciliation of funds					
Total funds brought forward	9,296	3,649	—	12,945	18,204
Total funds carried forward	12,320	3,817	—	16,137	12,945

There may be minor discrepancies in the totals if the pence are not being shown

St Mary's Church, Copythorne - PCC

Balance sheet (Summary)

As of: 31 December 2019

	Total Funds £	Prior Year Funds £
Current assets		
Cash at bank and in hand	16,137	12,945
	<u>16,137</u>	<u>12,945</u>
Net current assets less current liabilities	16,137	12,945
Total assets less current liabilities	16,137	12,945
Total net assets less liabilities	16,137	12,945
Represented by		
Unrestricted		
Unrestricted - General fund	12,320	9,296
Designated		
Designated - CBF - Fabric Fund	—	—
Restricted		
Restricted - Buildings & Churchyard Fund	999	800
Restricted - CBF Restricted Funds	—	—
Restricted - Charities Account	—	—
Restricted - Restricted funds for Church Clock Repairs only	501	500
Restricted - Memorial Garden	404	404
Restricted - Organ and Choir Fund	1,912	1,943
Restricted - Roof Fund	0	0
Restricted - Vicki	—	—
Funds of the church	16,137	12,945

There may be minor discrepancies in the totals if the pence are not being shown