



COPYTHORNE PARISH COUNCIL

A meeting of the Five Year Plan Advisory Committee was held via Zoom Video Conference on Tuesday September 22nd 2020 starting at 10.30am.

Attendees:-

Voting:- Cllrs Steve Herra; Graham Chillcott; Sylvia Wiggins

Non Voting:- Mr. David Rigby – Clerk and RFO

A G E N D A (with notes of discussion)

1. **Apologies for absence.**
Cllr. Simon Lucas. In his absence Cllr Wiggins proposed and Cllr Chillcott seconded that Cllr Herra chair the meeting. Agreed
2. **Declarations of Interest**
None
3. **Review of notes of previous meeting (June 23rd 2020)**
All present were happy that the notes of the previous meeting were accurate
4. **Update on Benches Project (SL)**
In SL's absence the Clerk reported that the New Inn Rd Memorial bench and the two Parish Hall Field bench are all installed. Additional fixing brackets are required for the latter. The metal legs from the previous New Inn Road bench are not suitable for re-use due to their condition. An updating report will come forward once new costings have been obtained.
5. **Update on Telephone Boxes Project (GC)**
GC talked through a report (attached to these notes as an appendix) on progress with each of the now four boxes. Work continues as previously planned.
6. **Update of Village Signs Project (SH)**
The final two signs (Bartley and Ower) have been installed. A review of what work needs to be done to "refurbish" the existing Bartley sign (halfway along New Inn Road) will be undertaken.
7. **Update on "Parish Design Statement" (GC)**
A formal launch has now been placed "on hold" due to the challenges of holding a public meeting. As agreed by Council, discussions on how to publicise the PDS are continuing. A report will come to this AC and/or Council in due course with suggestions.
8. **Discussion of other matters relating to the Aims and Responsibilities of the Five Year Plan Advisory Committee**
GC advised that as part of their Climate Change Strategy HCC had – via an e-mail to the Clerk - asked Parish/Town Councils to complete a short survey on their involvement or otherwise in renewable energy and energy efficiency projects. GC will complete and share.
9. **Agree date for next meeting (provisionally set as Tues Oct 20th, 10.30am)**
Date and Time changed to Tues Nov 24th, 10am

MEETING ENDED 10.52am

**COPYTHORNE PC – FIVE YEAR PLAN ADVISORY COMMITTEE MEETING
TUESDAY SEPTEMBER 22ND 2020**

Item 5 - Update on Parish Telephone Boxes

I am pleased to report that the Pound Lane kiosk has now had its new light fitted and very smart it looks too!

Having now spoken to the residents who look after the Newbridge Road kiosk I can report they liked what they saw in Windsor Lane. So the Clerk has purchased some more "Information Panels and Signs" and another new LCD light fitting, which as mentioned above the Electrician will install.

So by the time you read this update, I will have installed the new Information Signs and the Electrician should hopefully have finished installing the new light in the Newbridge Road kiosk. I'm waiting on a copy of the Parish map before visiting the Newbridge Road residents to show them what information I propose to include in their upgrade.

As promised I have resurrected the planning traffic light schedule for telephone boxes and attached a copy to this update.

BT have finished the process of decommissioning the New Inn Road kiosk. The Council has purchased the kiosk on behalf of the Parish for £1 (or rather a virtual pound). I would like to say that this went without a hitch but unfortunately BT seemed to have misplaced our application to buy the kiosk and had already disconnected the electricity supply by the time the Clerk was able to stop them removing the kiosk altogether! We are still awaiting a quote from BT to reconnect the power.

I spoke to soon last time and I have to report that we've had another broken window in the Newbridge Kiosk. I have been over and replaced it, but that now makes four broken since I took over responsibility for Kiosk maintenance.

Dependant on the electrician's costs for Newbridge, we will probably have sufficient funds to buy the bits we need for New Inn Road, so once again there is no need for a recommendation for additional funds this month.

Cllr. Graham Chillcott
20th September 2020

PHONE BOXES	Week ending																	
Activity	26th Sept 2020	3rd Oct 2020	10th Oct 2020	17th Oct 2020	24th Oct 2020	31st Oct 2020	7th Nov 2020	14th Nov 2020	21st Nov 2020	28th Nov 2020	5th Dec 2020	12th Dec 2020	19th Dec 2020	26th Dec 2020	2nd Jan 2021	9th Jan 2021	16th Jan 2021	23rd Jan 2021
Winsor Road complete*																		
Pound Lane complete*																		
Newbridge Info Signs complete*																		
Newbridge fit Information Panels																		
Newbridge install new lighting																		
Order parts for New Inn Road																		
Receive Parts New Inn																		
Paint New Inn																		
Install new windows New Inn																		
Install information signs New Inn																		
Install information panels New Inn																		
Fit new Light New Inn Road **/**																		

Key

Complete or on schedule
Programme running late
Programme critical

Notes

* Complete

** Re install electric New Inn

*** Fitting of new lighting may be delayed by problems with reinstall electric.