

COPYTHORNE PARISH COUNCIL
Copythorne Parish Hall – 26 August 2014
(7.00 p.m. – 8.48 p.m.)

PRESENT: Councillor S Bullen-Jarvis (Chairman); Councillors J Goodwin, Lady Kara Hawks and G James
 Apologies for absence were received from Councillors Moriarty, Reilly and Riddoch

54. PLANNING MATTERS

New applications: Members agreed the following responses to current applications:

- 14/00475 The Cottage, Wittensford Lane, Brook (1 and 2 storey extensions (partial demolition of existing cottage) (amended plans). Support (3)
- 14/11044 Scaffolding Yard, The Old Brickyard, Salisbury Road, Wellow (Single-storey extension). Object (4)
(Neighbouring residents spoke against this application)

Decisions etc: Members noted recent decisions and applications referred to Committee, as shown in the list accompanying the agenda (appendix 1 in the minute book).

Enforcement: Members noted the August schedules showing enforcement action in the National Park.

Local residents had also written about further caravans in the Cadnam area that appeared to breach planning rules. Agreed, that the caravans concerned be reported to the NPA Enforcement Team.

55. CORRESPONDENCE

Parking, Old Salisbury Road, Ower: A local resident had written to complain about increased parking at the southern end of Old Salisbury Road, Ower. Parked vehicles caused sightline problems for householders using the track off this road. PC Morant had asked drivers not to park vehicles where sightlines would be obstructed but it appeared that the problem could only be addressed by formal parking restrictions. The Chairman agreed to visit the site in the first instance.

Housing Needs Survey: Members noted receipt of a report from Action Hampshire on the recent housing needs survey. It was agreed that Catherine Kirkham of Action Hampshire and Nick Evans of the NPA would be invited to the Planning meeting on 9 September 2014 to discuss the findings in the report and the next steps in the process.

Filming/recording of Council meetings: The Clerk reported that the Government had recently approved Regulations allowing the recording and filming of local authority meetings. New Forest District Council had approved some guidance notes for members of the public in relation to NFDC meetings and it was agreed that these would be discussed at the next Council meeting with a view to adoption of similar guidance for the Parish Council's own meetings.

56. PARISH LENGTHSMAN APPOINTMENT

Further to minute 45, it was noted that Reg Appleton had withdrawn from the Lengthsman position. Following consultation with Panel members, the position had been offered to Kevin Bennett who had indicated acceptance. The Clerk was currently awaiting return of the signed contract.

57. FINANCE MATTERS

External audit of 2013/14 accounts: The Clerk submitted BDO's certificate showing satisfactory completion of the 2013/14 external audit. Members also received and noted the accompanying issues arising report on the matter of accounting for VAT.

Parish Council telephone and broadband: Members reviewed the telephone and broadband contract with BT which was due to expire on 2 September 2014. The Clerk submitted contract figures for both BT and an alternative supplier. Agreed, that the contract with BT be renewed and that twelve months' line rental be paid in advance.

Expenditure: The Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments authorised:

Cheque no

940	M Derrick (Clerk's salary and expenses – August)	£535.82
941	TLC Online (Website maintenance – July to September)	£90.00
942	BDO LLP (External audit fee, 2013/14)	£120.00

CHAIRMAN _____ **DATE** _____