

MINUTES OF COPYTHORNE PARISH COUNCIL (FULL COUNCIL)

Held on Tuesday 23rd February 2016

At Copythorne Parish Hall

Duration: 7.00 pm – 9.13 pm

PRESENT

In the Chair	Councillor John Goodwin
Parish Councillors	Councillors Joe Reilly, Lady Kara Hawks, Sarah Coombs, Simon Lucas, Steve Herra, Mike Moriarty
County Councillors	None
District Councillors	Councillors Diane Andrews and Derek Tipp
Clerk	Michael Mortimer

IN ATTENDANCE 7 members of the public

Minute

Ref

196 Item No.1 - Apologies

County Councillor Keith Mans
District Councillor Leslie Puttock

197 Item No. 2 - Declarations of interest

The Chairman, Councillor John Goodwin reminded Councillors of their responsibility to declare any interest in any matter on the Agenda. None were declared

198 Item No. 3 - Public Participation

Councillor John Goodwin invited members of the public to ask questions or make statements

Name	Details of statement , question, representation
Mike Cross	Drew attention to litter and rubbish around the Cadnam Roundabout (Motorway/A31) especially on the down ramp from Ringwood, The Parish Clerk is to make enquires of Highways England and Hampshire Highway.
Colin Hutchman	Raised various items in respect of potential affordable housing sites to include apparent discrepancies between matrix produced at the exhibition in the handouts and other information as to why sites were considered unsuitable. Parish Clerk is to write to Catherine Kirkham of HARAH and Nick Evans of New Forest National Park Planning Authority to seek clarification and confirmation of details.
Alison Hutchman	Alison Hutchman had e-mailed the Parish Clerk some

questions in respect of affordable housing on 23rd February 2016 as she was unable to attend the meeting. Alison had been assisted in the formulation of the questions by her neighbour Sue Tattersall. Councillor Goodwin advised members that he had assisted Alison in the formulation of the questions. 5 specific questions were asked. Parish Councillor Simon Lucas responded in that he considered it would be preferable to hold in abeyance answering the questions at this juncture as the report from the Affordable Housing Working Group at Item 9 should provide answers to some of the questions.

199 Item No. 4 - To approve minutes

The minutes of the meetings of 12th January 2016 (corrected), 26th January 2016 and 9th February 2016 were approved by the Council and signed by the Chairman.

200 Item No. 5 - Matters arising

None

201 Item No. 6 - County Council matters

As no County Councillors were in attendance, no reports were made.

202 Item No. 7 - District Council matters

Councillor Diane Andrews reported on the following:

- (i) Her attendance at an informal planning day for Councillors in which a review of some present planning policies was undertaken to include the 30% rule, fast food outlets, parking standards and green belt policies. It was decided that more discussion was needed on some of these policies in the future.
- (ii) Visit to Southampton University Oceanography Centre. Although NFDC has 60km of coastline within its own boundaries, it is the lead member of the Southeast Regional Monitoring Programme and as such is responsible for the coastline from North Kent to Portland.

Councillor Derek Tipp reported on the following:

- (i) New Forest District Council 2016 Budget meeting – approved first budget increase in 6 years. Increase 1.67% restructuring of senior management team making a saving of £300K per annum. 3.99% increase by Hampshire County Council.

Questions were made of District Councillors from the following:

- (a) Parish Councillor Lady Kara Hawks asked if the District Councillors had any grant monies available to add to the community fund for the purchase of two defibrillators. The Clerk is to write to District Councillor Diane Andrews in respect of the availability of any grant funding.
- (b) Sue Tattersall asked about the potential provision of a children's play park/playground. She was advised that the matter was being looked into to include the potential siting of such a facility on the Parish Hall site. Need for considerable funding to build and maintain. £1500 currently in Parish Council account as a possible contribution towards a playground provision.

203 Item No. 8 - Planning matters

(a) New matters

- 15/00052 **LAND AT WINSOR ROAD, WINSOR, CADNAM, SOUTHAMPTON**
Members noted that an application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of the siting, appearance and design of an agricultural building and an extension to an existing agricultural building.

(b) Tree Work Applications

Members noted that tree work applications had been received at the following locations:

- CONS/16/0127 **WINSOR LODGE, WINSOR ROAD, WINSOR, SOUTHAMPTON, SO40 2HF**
CONS/16/0129 **OLD MALT HOUSE, WINSOR LANE, WINSOR, SOUTHAMPTON, SO40 2HG**
TPO/16/01 **CHARLES KING HALL, ROMSEY ROAD, COPYTHORNE, SOUTHAMPTON, SO40 2PB**

Members raised no objections to the proposed works.

(c) Planning Decisions

No decision notifications have been received since the 9th February meeting.

(d) Planning Appeals

No new planning appeal notifications have been received since the 9th February 2016 meeting.

(e) Enforcement Action Notifications:

No new enforcement action notifications have been received since the 9th February 2016 meeting.

(f) Appeals against Enforcement Action Notifications

No new notifications received since the 9th February 2016 meeting.

(g) Other planning matters

GREEN ACRES, WINSOR ROAD, WINSOR, SOUTHAMPTON, SO40 2HJ

The Parish Council considered a planning application in respect of this property at its meeting on 26th January 2016 and resolved to recommend permission (3). At the time of the meeting on 26th January 2016, no Parish Briefing note had been prepared by the planning authority. A Parish Briefing note has now been published on 27th January 2016, whereby the Parish Council were asked whether it wanted to re-consider its original recommendation as some planning policies issues were raised in the briefing note. The Parish Council now recommends that "We are happy to accept the decision reached by the national Park Authority's Officers under their delegated powers (5)

204 Item No. 9 - Affordable Housing

Councillor Simon Lucas presented an information paper by way of an update on preparations and work undertaken by the Affordable Housing Working Group in respect of the open forum event on the potential provision of affordable housing in

Copythorne that is to be held in the Parish Hall on Wednesday 16th March 2016 at 7 p.m.

The Parish Council's Affordable Housing Working Group has considered the position in respect of the entire initiative and the potential for immediate changes in Legislation to impact on what is an agreed set of requirements set out by the Parish Council. Therefore, and taking into account the commitment of the Council expressed in its meeting and resolution on 8th December 2015, and subsequently confirmed at its meeting on 12th January 2016, to ensure we operate in as transparent and honest way as possible in all matters related to this initiative, we recommend to the Parish Council the following:

1. That the Open Forum event planned for Wednesday 16th March 2016, should be postponed (not cancelled), until greater clarity emerges in respect of social housing provision under the Housing and Planning Bill, but with a commitment that a Public Open Forum on the Affordable Housing issue for Copythorne Parish will take place at a point in the future once those points of detail are known;
2. That we continue to develop the website 'forum' accepting questions and comments which can be fed to the respective professional bodies for response where responses are possible to make;
3. That we maintain the Affordable Housing issue as a standing item on future Council agendas in order to ensure that it is not 'lost' in the eyes of the local community;
4. That in the interim, the Parish Clerk should be asked to write to the Rt. Hon. Dr Julian Lewis MP to draw his attention to the Parish Council's predicament in respect of Affordable Housing and invite him to comment, (in a letter drafted by the Working Group and agreed by all Members of the Council prior to it being sent);
5. The Parish Clerk should also write to County Councillors Keith Mans and Edward Heron as well as District Councillors Diane Andrews, Leslie Puttock and Derek Tipp to advise them of the situation in which Copythorne Parish Council now finds itself, as a result of proposed Government Legislation and changes in approach by local partner organisations in the light of that proposed Legislation, and
6. That the Parish Council undertakes a publicity campaign and website notification, as well as an agenda notification at the Annual General Meeting on 9th March 2016 to inform the community of the meeting postponement.

The Parish Council unanimously accepted the recommendations of the Affordable Housing Working Group, whereby the open forum event scheduled to take place on Wednesday 16th March 2016 would be postponed.

205 **Item No. 10 – Copythorne War Memorial**

A report was tabled that summarised the events and previous resolutions of the Parish Council in respect of the proposal for the Parish Council to act as project managers in the potential addition of 5 more names to the War Memorial after the Copythorne History Society have relinquished the lead role.

In order for all members of the Parish Council to gain greater clarity as to what is proposed and to hear at first hand from all the parties involved, it was resolved that the

Parish Clerk should invite representatives of St Mary's Church, the Copythorne and District Branch of the Royal British Legion and the Copythorne Parish History Society be invited to the next full Parish Council meeting to be held on Tuesday 22nd March 2016.

6 additional bollards are required to complete the verge protection works in front of the War memorial. It was considered prudent to order 2 additional bollards at the same time for replacements in the event of damage. Each bollard costs £17.94 plus VAT giving a total cost of £172.22 inclusive of VAT (the VAT element of £28.69 can be reclaimed at the end of the financial year). It is understood that members of the Parish will be available to install the bollards and Community Service personnel will clean the bollards.

The Parish Council resolved to authorise the purchase of 8 bollards at a total cost of £172.22. The Parish Clerk is to contact Brian Graddige to make the necessary arrangements for the purchase of the additional bollards.

The Parish Clerk confirmed that he has received and banked a cheque to the Parish Council's account for the sum of £500 that has been received from the Copythorne Parish History Society, being the Parish Council's donation of previous Parish Council Chairman Stuart Bullen Jarvis's chairman's allowance. The History Society has also advised that they have returned District Councillor Leslie Puttock's grant to him. District Councillor and County Councillor Keith Mans have indicated that they would wish for their grant donations to be made over to the Parish Council as trustees of the War Memorial funds.

The Parish Clerk is to continue to progress the obtaining of quotations for insuring the War Memorial.

206 Item No. 11 – Annual Parish Meeting

The Parish Clerk tabled a finalised agenda for the Annual Parish Meeting to be held on Wednesday 9th March 2016 at 7.30 pm.

207 Item No. 12 – Correspondence

The Parish Clerk verbally reported to members that a new method of circulating correspondence received would be required to ensure that personal data, confidential information or potential defamatory material was not circulated after a recent event at Test Valley Borough Council. The Parish Clerk will therefore bring forward a report to the 22nd March meeting which shall contain information and guidance on best practice to be adopted in relation to dealing with correspondence. In the meantime, he would continue to circulate material as it was received by e-mail and hard copy.

208 Item No.13 - Finance matters

- (i) *Expenditure* - the Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments were authorised:

Cheque No	Payee & Detail	Amount £
501014	Kevin Bennett (Lengthsman) (Wellow invoice)	580.00
501015	John Goodwin (Repayment of copying expenses)	39.76
501016	Kevin Bennett (Lengthsman) (Netley Marsh	892.58

	invoice)	
501017	TLC Online (Web site maintenance)	190.00
501018	Michael Mortimer (Clerks salary and expenses)	779.10
	TOTAL	2481.44

Standing Orders were suspended at 9pm

209 Item No. 14 - Pending matters

The Clerk tabled the revised pending items list.

The following were raised:

- (1) Footpath inspections were carried out every two years
- (2) The Clerk had added in risk assessments, with Councillor Joe Reilly being the custodian of this item. It can be confirmed that Councillor Reilly has recently undertaken the routine inspection.
- (3) Winsor United Sports Club and the possible use of Affordable Housing site 14.
- (4) Splitwind Pond – Councillor John Goodwin is dealing with the new signage.
- (5) Lengthsman Scheme – Councillor Joe Reilly to meet Kevin Bennett in the near future.
- (6) Bartley School – road safety issues Councillors Steve Herra and Sarah Coombs reported that there were substantial improvements to the situation.

The Parish Clerk will compile a separate schedule of Highway related pending items.

210 Delegates' Reports

None

Councillor John Goodwin volunteered to replace Councillor Lady Kara Hawks as one of the Parish Council representatives to attend HALC meetings.

211 Members' Reports

None, but Councillor Joe Reilly to arrange for collection of the two donated wooden benches.

212 Other items

Councillor Sarah Coombs raised an enquiry that she has received from a resident in Blackhill Road about the possibility of installing a street light at the junction of Blackhill Road and the A 36 in East Wellow. The Parish Clerk is to make enquiries of Hampshire Highways

Councillor Sarah Coombs also raised an enquiry from a Shelley Lane resident about planning regulations. Councillor Goodwin is to respond to this.

Councillor Steve Herra enquired about a planning related matter in respect of a property on Southampton Road. The matter is being investigated by New Forest National Park Planning Authority.

Chairman:

Date: