

COPYTHORNE PARISH COUNCIL
Copythorne Parish Hall – 28 May 2013
(7.00 p.m. – 9.40 p.m.)

PRESENT: Councillor S Bullen-Jarvis (Chairman); Councillors J Goodwin, Lady Kara Hawks, G James, M Moriarty and J Reilly
 New Forest District Council: Councillors D Andrews and D Tipp
 Hampshire County Council: Councillor K Mans
 Hampshire Constabulary: PC Rob Morant
 Apologies for absence were received from Councillors Riddoch, Heron and Puttock

1. APPOINTMENT OF CHAIRMAN

Councillor Stuart Bullen-Jarvis was elected Chairman of the Council for the year 2013/14.

2. APPOINTMENT OF VICE-CHAIRMAN

Councillor Lady Kara Hawks was elected Vice-Chairman of the Council for the year 2013/14.

3. PUBLIC PARTICIPATION

Councillor Bill Andrews, Chairman of Minstead Parish Council, referred to his nomination for the forthcoming election of a North East Quadrant representative on the New Forest National Park Authority.

4. LOCAL POLICING

Former Beat Officer Dee Faulkner introduced PC Rob Morant, the new Beat Office for Copythorne. In reply to members' questions, PC Morant commented as follows:

- beat surgeries would continue as usual
- all crime incidents in the parish should appear in the Cadnam beat report
- he was not aware of the catapult incidents involving damage to red telephone boxes in the parish but the Police were pursuing individuals involved in similar incidents elsewhere
- parking problems outside Copythorne Junior School in Winsor Road would be investigated further
- the problem of motorbikes on Copythorne Common was being dealt with and signs were to be erected in conjunction with Natural England

5. VILLAGE AGENT SCHEME

This item was deferred in the absence of the speaker.

6. MINUTES

The minutes of the meetings held on 23 April and 14 May 2013 were approved by the Council and signed by the Chairman.

7. MATTERS ARISING

Maintenance of Splitwind Pond: Three responses had so far been received in response to the request for volunteers.

8. COUNTY COUNCIL MATTERS

The Chairman congratulated Councillor Mans on his re-election to the County Council. *Councillor Mans* reported on the following:

- post elections, the political make-up of the County Council was 45 Conservative, 17 Liberal Democrat, 10 UKIP and 4 Labour. Councillor Roy Perry had been elected Leader with Councillor Ken Thornber as Chairman. Portfolio holders included Councillor Mans (Childrens Services), Councillor Kendall (Finance), Councillor Woodward (Highways and Environment) and Councillor McNair-Scott (Adult Services)
- issues arising from possible fracking (hydraulic fracturing) operations in the County, in the context of the County Council's responsibilities
- the delay in restoring the damaged fencing at the Cadnam motorway roundabout following insurance issues

9. DISTRICT COUNCIL MATTERS

Councillor Andrews reported on the following:

- hacking of the NFDC website, particularly in the health centre area. The site had now been restored without any security breaches
- a further dog death in the Pickett Post area, with no known cause at this stage
- the Wheels to Work scheme operated by Community First New Forest, providing moped facilities for young people without transport facilities
- the appointment of Christine Ford as Chairman of NFDC
- Councillor Andrews' appointment as Vice-Chairman of the Environment Panel

Councillor Tipp reported on the following:

- his intention to attend the opening of the Sports Wall project on 2 June 2013
- the participation of NFDC in a food hygiene rating scheme, providing information about the standards of hygiene found in food shops

10. CORRESPONDENCE

Parking at Bartley C of E Junior School, Winsor Road: A letter from the Headteacher of Copythorne Junior School advised that the parking issues outside the school had been discussed with PCSO Lisa Quinn. The latter would also discuss the position with the new Beat Officer, Rob Morant. Members felt that positive action was needed in the interests of pupil safety and agreed to discuss the matter further following a report from PC Morant.

Land near The Haywain: Further to minute 105/11/12, Members received a letter from Mark Jackson, Planning Consultant, concerning a possible development on this land. The letter sought a meeting with the Parish Council, discussions having already taken place with the District Council and the National Park Authority. Agreed, that the Clerk obtain background information from NFDC and the NPA before a meeting is arranged with the Consultant.

Other correspondence: Members noted receipt of the following:

- the April Safer Neighbourhood Beat report
- an invitation from Community Action Hampshire to visit various affordable housing schemes in the New Forest on Friday 5 July 2013 (Councillors Bullen-Jarvis and Reilly to attend)
- a consultation from the NPA on 1APP local planning application requirements
- other correspondence as shown in the list circulated with the agenda

11. HIGHWAY MATTERS

Highway and drainage issues: The Chairman reported on a site visit conducted by himself and Councillor Goodwin on 27 April to view sites with ongoing drainage issues. The following were identified as the most urgent:

- Beechwood Road, near Bartley Post Office (ditches require attention)
- Newbridge Road, east of the motorway bridge (groundwater from field)
- Pollards Moor Road in the vicinity of the Copperfield site (flooding caused by condition of road and verges)
- Romsey Road, near Pollards Moor Road junction (this site may have been resolved)

These sites would be referred to the Area Surveyor for urgent action. Other areas could be reviewed at a later date.

Haywain crossroads: An e-mail from Martin Wiltshire confirmed that HCC were now in a position to review the effectiveness of the casualty reduction scheme implemented at Bartley crossroads in February 2010. Agreed, that a further site meeting be arranged in mid/late June.

12. FINANCE MATTERS

2012/13 accounts: The Clerk presented the draft Income and Expenditure Accounts and Annual Return for 2012/13. The documents had been approved by the Internal Auditor, John Murray, on 16 May and a copy of the Auditor's letter had been circulated. Agreed, that the 2012/13 accounts and Annual Return be approved (red telephone boxes to be included as assets in future returns).

Budget management: Members received the end-of-year receipts and payments accounts for 2012/13. As a result, the following alterations were agreed to the 2013/14 budget:

Expenditure: Unspent Chairman's allowance of £595 to be combined with this year's allocation of £355 and transferred to a Special Fund entitled "Chairman's Project"

Unspent provision of £200 for Splitwind Pond to be carried forward to 2013/14

Include provision of £800 for highway safety signs in 2013/14 budget (work already completed but not yet paid for)

Include provision of £200 for contribution to Sports Wall in 2013/14 budget (contribution already approved but not yet paid)

Financial Risk Policy: Members reviewed its Financial Risk Policy and endorsed the version shown in appendix 1 in the minute book.

Financial statement: The Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments authorised:

Cheque no

886	M Derrick (Clerk's salary and expenses – May)	£583.38
887	Copythorne Community Group (Contribution to Sports Wall)	£200.00
888	J K Murray (Internal audit fee, 2012/13)	£110.00
889	Broker Network Ltd (Insurance renewal – Came & Co)	£310.02

13. STANDING ORDERS

Standing Order 4(ii) was invoked to allow the meeting to deal with the business in hand.

14. MATTERS PENDING

Members reviewed the outstanding items list and agreed the following:

511 (*Footpath inspections*): New sign erected at Pound Lane end of fp 3

532 (*First Responder training*). Clerk to obtain cost of training provision from St John Ambulance

534 (*Traffic issues, Old Salisbury Road*): Ownership of land between Romsey Lodge and the Golf Centre entrance gates being investigated.

15. COPYTHORNE COMMUNITY GROUP SPORTS WALL

Further to minute 172/4/13, an agreement was needed between the Parish Council and the Parish Hall Committee setting out respective responsibilities. Agreed, that Councillor Goodwin and the Clerk prepare the necessary document, for approval by the Chairman.

16. MEMBERS' REPORTS

Councillor Lady Kara Hawks: Reference to the clearance works being carried out on land known as The Sandpits, off Romsey Road/Vicarage Lane (minute 180/5/13 also refers)., Agreed, Clerk to ask the NPA whether action has been taken, particularly in the context of the Conservation Area.

17. PLANNING MATTERS

New applications: No current applications

Decisions: Members noted recent decisions as shown in the list accompanying the agenda (appendix 2 in the minute book).

Commoners dwelling, Brockishill Road, Bartley: A further application had now been submitted for this development which would be included in the Planning agenda for 11 June. In the meantime, the Chairman proposed to discuss the position with the Brockishill Road Residents Association.

CHAIRMAN _____ **DATE** _____