

COPYTHORNE PARISH COUNCIL
Copythorne Parish Hall – 25 March 2014
(7.00 p.m. – 8.55 p.m.)

PRESENT: Councillor S Bullen-Jarvis (Chairman); Councillors G James and M Moriarty
 New Forest District Council: Councillor L Puttock
 Apologies for absence were received from Councillors Goodwin, Lady Kara Hawks,
 Reilly, Heron, Mans, Andrews and Tipp

170. MINUTES

The minutes of the meetings held on 25 February and 11 March 2014 were approved by the Council and signed by the Chairman.

171. MATTERS ARISING

Flooding: An e-mail from Councillor Goodwin provided an update on ongoing flood investigations. These included recent visits to Riverside Close and Shepherds Road Bartley, accompanied by Councillors Puttock and Tipp.

Royal British Legion fund-raising: Members received a letter written by Roy Farmers to the Royal British Legion expressing concern about the door-to-door fund raising for RBL, often late in the evening. A response from RBL HQ apologised for the lack of prior information about the collections and acknowledged the problem of late calling which it would be discussing with its partners Appco.

Affordable Housing: Community Action Hampshire were currently preparing the agreed housing questionnaire and would be despatching it to households shortly.

172. DISTRICT COUNCIL MATTERS

Councillor Puttock reported on the following:

- the meeting attended by himself and Councillor Tipp with Councillor Goodwin to discuss flooding in the Bartley area. Councillor Puttock thanked Councillor Goodwin for his ongoing work
- alterations to the Hounsdown amenity site

173. CORRESPONDENCE

Local policing: Members received the February Safer Neighbourhood Beat report. Councillor Moriarty enquired further on whether the Speedwatch scheme was effective in reducing vehicle speeds. Reference was also made to tyres dumped on the frontage of Copythorne Common in Romsey Road and other rubbish deposited in Whitemoor Lane. In the latter case, the Chairman had removed some items showing a personal ID which he had reported to PC Morant.

Review of bus and community transport services: A letter from HCC gave notice of this review, which included the discretionary elements of the Hampshire Concessionary Travel Scheme. The review was taking place against the background of HCC's need to save £93m annual revenue funding by 2015/16 and the need for a contribution of £1.25-£1.5m from HCC's support of Passenger Transport services. Members agreed to express disappointment at the prospect of a further withdrawal of bus services which would increase traffic and social isolation.

North East Quadrant: Notice of next meeting on Wednesday 7 May 2014 at 7 pm at Bramshaw Village Hall. Agenda items invited by 23 April 2014

HCC Flood Risk Management leaflet: In the context of the recent adverse weather, an e-mail from Councillor Heron suggested that HCC could provide copies of its Flood Risk Management Guidance leaflet for every household if parishes could deliver them. The leaflet gave information on landowners' riparian responsibilities. Agreed, Community Action Hampshire to be asked if they can deliver the leaflets with the imminent affordable housing questionnaire.

Normandy twinning link: An e-mail from Sheila Ward, Co-ordinator of the New Forest Twinning groups, enquired about a possible twin village or small town for Cany Barville, a small town 25 miles south west of Dieppe in northern Normandy. Agreed, article to be included in the next edition of Stanleys Own.

Splitwind Pond advertising sign: An e-mail from Rob Aldred, National Park Enforcement, referred to the need for advertisement consent for the maintenance contractor's advertising sign at Splitwind Pond. Agreed, Clerk to enquire whether a smaller sign would be more acceptable.

Other correspondence: Members noted other correspondence as shown in the list tabled at the meeting.

174. MATTERS ARISING FROM THE ANNUAL PARISH MEETING

Members noted a list of matters raised at the Annual Parish Meeting on 12 March 2014. These included:

- options for traffic speed reduction and/or traffic calming near Copythorne Infant School, Romsey Road (Councillor Heron to pursue)
- culvert maintenance in Pollards Moor Road (Chairman to meet local resident to discuss)
- notification of riparian responsibilities by Land Registry (Councillor Heron to pursue)

175. VILLAGE AGENT SCHEME

It was noted that the successful candidate for this scheme had now withdrawn. Agreed, further advertisements to be placed on notice boards and in Stanleys Own.

176. FINANCE MATTERS

Expenditure: The Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments authorised:

Cheque no

920	M Derrick (Clerk's salary and expenses – March)	£611.46
921	HM Revenue & Customs (Clerk's tax – March quarter)	£356.80
922	Hampshire County Youth Band Association – grant)	£150.00
923	Copythorne Community Group (District Councillor grants for basketball hoop)	£400.00

Audit of accounts, 2013/14: Members noted that the calling date for external audit by BDO was 24 June 2014. The internal audit would be conducted by John Murray on 14 May and the final accounts presented to Council for approval at the AGM on 27 May.

Council laptop: The Council's laptop had the Windows XP operating system, support for which would be withdrawn by Microsoft shortly. The Clerk was asked to check whether Service Pack 3 was installed. With suitable virus protection no other action was necessary.

177. MATTERS PENDING

Members reviewed the outstanding items list and agreed the following:

- 511 (*Footpaths*): Clerk to check with Councillor Goodwin whether works to footpath 7 have been carried out
- 523 (*Highway/drainage – Old Romsey Road*): Thanks to Rob Millar for prompt attention to blocked drain
- 531 (*Caravans etc in Cadnam Lane*): The February closed enforcement cases list included a site in Cadnam Lane. The original reported breach referred to three caravans whereas there was only one on site which was immune from enforcement action. The Chairman agreed to investigate further
- 537 (*Lengthsman scheme*): As drafted, the advertisement for the Lengthsman post would incur a sizeable cost in the press. Agreed, Clerk to prepare a small press advertisement, to be agreed with the Chairman. Applications for the post would close on 28 April.

178. MEMBERS' REPORTS

Councillor Moriarty circulated copies of leaflets on the Transport Self-help Kit (HCC) and Call and Go, a community transport service covering the New Forest and Waterside areas (Community First New Forest).

179. PLANNING MATTERS

New applications: Members agreed the following responses to current applications:

- 13/11578 McDonalds Restaurant, Romsey Road, Ower (8 lights on 6m high lampposts). (5)
- TPO/14/0352 Paddock View, Pollards Moor Road (Fell 1 oak). Object
- CONS/14/0356 Land off Cadnam Lane, Cadnam (Various tree works). No objection to works for trees T1 and T2. Object to works for trees T3 and T4.
- CONS/14/0418 Harvest Moon, Winsor Road, Winsor (Works to oak and willow). Chairman to inspect and pass comments to Clerk.

Application 13/99049 (Land of Woody Bank, Whitemoor Lane, Winsor – change of use of land to skip storage; siting of container) (Netley Marsh parish): The Chairman had attended the NPA Planning Committee meeting on 18 March when this application had been refused, in line with the objections from both Copythorne and Netley Marsh parishes. Agreed, Clerk to convey congratulations to Netley Marsh and to enquire whether any action is being contemplated to achieve re-planting of felled trees.

Decisions: Members noted recent decisions and enforcement actions, as shown in the list tabled at the meeting (appendix 1 in the minute book).

Planning meeting, 8 April 2014: Agreed, meeting to be cancelled.

CHAIRMAN _____ **DATE** _____