

MINUTES OF A MEETING OF COPYTHORNE PARISH COUNCIL HELD AT 7.00 PM ON TUESDAY 25 OCTOBER 2016 AT COPYTHORNE PARISH HALL (REAR EXTENSION)

Present: Councillor Joe Reilly (Chairman), Councillor Simon Lucas (Vice Chairman), Councillors John Goodwin, Sarah Coombs, Lady Kara Hawks, Steve Herra and Mike Moriarty

In Attendance: County Councillor Keith Mans, District Councillor Les Puttock (both part of the meeting), 24 members of the public.

Clerk to the Council: Mrs Margaret Weston

372. Agenda Item 1 – Apologies for Absence

Apologies for absence were received from County Councillor Edward Heron, District Councillors Diane Andrews and Derek Tipp and NFNPA quadrant representative Sally Arnold.

373. Agenda Item 2 – Declarations of Interest

The Chairman reminded Councillors of their responsibility to declare an interest in any matter on the Agenda where they might be considered to have a prejudicial interest. The Vice Chairman, Councillor Simon Lucas, declared an interest in Agenda Item 11, Minute No 382 as he had assisted the Playground Group in formulating their presentation in support of play facilities for the parish.

374. Agenda Item 3 - Public Participation in Respect of Planning Related Matters

The Chairman invited members of the public to ask questions or make statements/representations regarding the planning related matters listed below. There were no questions or statements/representations.

375. Agenda Item 4 - Planning Matters

(a) New matters

The following new planning applications from NFNPA were considered:

Application No 00756 – Little Orchard, Southampton Road, Cadnam SO40 2NB

Single storey rear extension and extension to garage

The applicants' agent attended the meeting and outlined the proposals.

RESOLVED: To recommend that the decision be left to NFNPA's officers under delegated powers. (No 5). The Parish Council are happy with the proposals provided they are within the 30% ruling the present garage use remains.

Application No 00775 – Bennetts, Old Lyndhurst Road, Cadnam

Erection of timber shed

RESOLVED: To recommend that permission be granted. (No 3) This is a modest shed and is unlikely to have an ancillary use. It is in keeping with the street scene and does not affect the character of the area or street scene.

Application No 00766 – The Vine Inn, Romsey Road, Ower

Display of 1no externally illuminated fascia sign; 1no internally illuminated sign; 1no externally illuminated sign; 6no non illuminated signs; retain display of 2no non illuminated post mounted signs

RESOLVED: To recommend refusal but to accept the decision reached by NFNPA Officers under their delegated powers. (No 2) The Parish Council is concerned at the visual impact on the character and appearance of the area, particularly the illuminated external lighting

Application No 00822 – Alverstone, Barrow Hill Road, Copythorne SO40 2PJ

Single storey rear extension and enlarge existing balcony

RESOLVED: To recommend refusal of the above application. (No 4) There are strong neighbour objections to the alterations and to the balcony which is considered to be too obtrusive.

The following new planning application from NFDC was considered:

Application No 11348 – Co-op Service Station, Romsey Road, Ower SO51 6GF

Plant enclosure/storage area; demolition of toilet block

RESOLVED: To accept the decision reached by the NFNPA Officers under delegated powers (No 5) and to ask for clarity regarding the loss of amenity in the form of public toilets.

(b) Tree Work Applications

The following tree work applications received since the date of the last meeting were considered:

Cons/16/1039 – Foxwood Cottage, Newbridge Road, Cadnam SO40 2NX

Prune 1no Liquidambar tree

RESOLVED: To raise no objection to the proposals.

Cons/16/1039 – Scout HQ, 2nd NF North Scouts, Charles King Hall, Romsey Road, Copythorne SO40 2PB

Fell 1no Scots Pine tree; Fell 2no Fir trees

RESOLVED: To raise no objection to the proposals.

(c) Planning decision notifications

The following planning decisions received since the date of the last meeting were noted:

Application No 00585 – Courtesy Filling Station, Romsey Road, Cadnam SO40 2NN

Retention of ATM cash machine

Granted

Parish Council Recommendation – No 3 to recommend that permission be granted

Although the Parish Council had recommended that permission be granted regarding the above application the planning permission stipulated that the ATM machine should only be

in operation during the filling station opening hours. It had become apparent that it was in operation beyond these hours.

RESOLVED: That the Clerk make further enquiries and report back to Councillors.

Application No 00586 – Courtesy Filling Station, Romsey Road, Cadnam SO40 2NN

Retention of 2no illuminated fascia signs; 1no illuminated ACM surround (Advertisement consent application)

Granted

Parish Council Recommendation – No 3 to recommend that permission be granted

Application No 00678 – The Haywain, Southampton Road, Bartley SO40 2NA

Display of 1no internally illuminated post sign; 2no internally illuminated nameboards and logos; 1no externally illuminated area of signwriting; 1no non illuminated post sign; 1no lantern; 2no non illuminated areas of signwriting (Advertisement consent application)

Split decision – Granted 01, 03, 2A and 4; Refused 2B, 5, 6 and 7

Parish Council Recommendation – Recommend refusal but accept the decision of NFNPA Officers under delegated powers.

RESOLVED: That the Clerk make further enquiries as to the exact split in the decisions and report back to Councillors.

Application No 16/00754 – Bartley Forest Farm, Lyndhurst Road, Cadnam SO40 2NR

Under Part 6 of the Town and Country Planning Act (General Permitted Development) (England) Order 2016 in respect of the siting and means of construction of a private way.

Refused

Parish Council Recommendation – None made

(d) Tree work decisions

The following tree work decision notification had been received:

Application No TPO/16/0812 – Mill House Farm, Southampton Road, Cadnam

TP1 – Oak – prune; TP2 – Oak – prune

Granted

(e) Planning Appeal Notifications

No new planning appeal notifications have been received since the date of the last meeting.

(f) Enforcement Action Notifications

The following enforcement notifications appear on the latest NFNPA Planning Authority lists by Parish:

Case No QU/16/0206 – Saguénay, Romsey Road, Cadnam

Use of dwelling for business purposes

Notification date 20.09.19

Action to date: Complaint acknowledged

Case No QU/16/0207 – 9 Wellington Place, Southampton Road, Cadnam

Unauthorised change of use – holiday let

Notification date 28.09.16

Action to date: Complaint acknowledged

(g) Other Planning Matters

NFDC Consultation

New Forest District Council is consulting on revisions to its Local Planning Application Requirements. These define the supporting documents and drawings required when a planning application is made in addition to the mandatory National Requirements such as forms, fees, plans and the service of notice to landowners and other affected individuals. The consultation will cover regular agents, internal and external consultees and Town and Parish Councils.

RESOLVED: That this matter be dealt with in conjunction with Agenda Item 12 (Minute 383)

376. Agenda Item 5 – Public Participation in respect of Non-Planning Related Items

A local resident again raised his concerns regarding the perceived development of a site in Barney Hayes Lane, Cadnam. He explained that he was concerned about the way the site was being developed but had been unable to obtain information regarding activity which included site clearance, the positioning of a warehouse which he did not believe had the necessary planning permission and more recently the siting of another large metal frame structure. He reported that there had been no planning permission granted since 1998.

RESOLVED: That as further enquiries did not appear to have taken place, the Clerk would contact Rob Aldred, NFNPA Enforcement Officer, and request clarification on this matter and would report back to Councillors on receipt of his reply.

A local resident voiced concerns regarding activities on land adjacent to the Romsey Road at Copythorne whereby a large amount of scaffolding and containers had been placed on site and appeared to be operating as a business concern. The resident was anxious that the Parish Council should take prompt action on this matter and was assured that the correct procedure was being adopted. He thanked the Parish Council for action taken so far.

RESOLVED: That the Clerk contact Rob Aldred NFNPA Enforcement Officer to reiterate the Parish Council's concerns regarding this matter and to point out that activity on the site was increasing and perhaps a stop notice could be considered.

A local resident drew the Parish Council's attention to the noise issues caused by barking dogs at Five Acres, Winsor Road, particularly in view of the proposed implementation of a recent planning permission. It was noted that the planning permission contained advisory

notes which need to be incorporated when building takes place (which will allow for the provision of 55 dogs on site). It was noted that the Clerk had written to Environmental Services at NFDC to draw their attention to the situation.

In reply to an enquiry it was noted that the Inquiry regarding Bartley Forest Farm would take place at 10.00 am at Lymington Town Hall on Tuesday 1 November 2016. The Chairman, Joe Reilly explained that he would be attended and Councillors Sarah Coombs, John Goodwin and Mike Moriarty intimated that they would also be present.

377. Agenda Item 6 – Approval of Minutes

RESOLVED: That having been previously agreed at the Parish Council meeting held on 27 September 2016, the minutes of the meeting held on 9 August 2016 be signed by the Chairman as a true and accurate record.

RESOLVED: That the minutes of the Parish Council meeting held on 27 September 2016 be signed as a true and accurate record.

378. Agenda Item 7 – Matters Arising

None.

379. Agenda Item 8 - County Council matters

County Councillor Keith Mans asked if Councillors were happy with the position and number of grit bins situated within the parish boundary. It was noted that at the present time there were grit bins near the Post Office and Copythorne Parish Hall. Another had been requested for positioning near The Brickyard.

Councillor Mans outlined the new HCC education policies and reported that the area had the best secondary and sixth form colleges in the country with the best results. He also stated that it was realised that work needs to be done on road maintenance and a further £4/5M would be added to the budget for repairing roads before potholes appeared. Permission had now been given to shore up country roads that crossed open forest land. The Chairman stated that some road repairs had recently taken place within the parish. The Vice Chairman said that soil was being pushed into roadside culverts and agreed to send photographs of examples to the HCC road faults website, copied to Councillor Mans.

380. Agenda Item 9 – District Council matters

District Councillor Les Puttock said he was pleased to see so many members of the public present at the meeting and felt this would continue due to the proposed developments.

Councillor Puttock reported that a waste management grant application had been accepted for new play equipment in Netley Marsh and it was hoped the work would be completed by April 2017. The policies for Landfill Credit (Waste Management) grant aid would be changing and it was possible that this type of grant would end.

There were likely to be changes at the Tourist Information Centre at Lyndhurst. The Task and Finish Group would meet on Thursday with the result being taken to the Cabinet meeting in November.

381. Agenda Item 10 – Affordable Housing

It was reported by the Vice Chairman that there was an established need to restart the programme and a document had been circulated to the Councillors and Clerk. This followed on from previous work undertaken which had been halted until the full implications of the Housing Bill 2016 had been realised. The Parish Council could be in the controlling position with all other organisations working in support. The recommendation was that the event should be re-run next year to include consolidated work and the working group's findings would be approved by the Parish Council. Councillor Herra questioned whether there was a need for another survey as one had been conducted in 2014.

RESOLVED: That the Parish Council Affordable Housing Working Group recommence work on a new programme for investigation and consultation on whether the potential for affordable housing in the parish exists. The Group will report to the December Parish Council meeting.

382. Agenda Item 11 – Proposed Playground Equipment

Vice Chairman, Councillor Simon Lucas declared an interest in this item, took no part in the discussion and did not vote on the resolution.

Representatives from the Friends of Copythorne Playground Group gave a presentation on their proposals to develop a new play area for children in the local community in the grounds of Copythorne Parish Hall. It was noted that the Parish Hall Committee had agreed the allocation of land for the play area within the Parish Hall grounds. The Group had produced a substantial business plan which outlined the potential for the future management of the playground to lie with the Parish Council. Councillor Herra raised a concern about future financing for replacement of the play equipment and the legacy that would be left for a future Parish Council and residents in funding this. This was supported by Councillor Moriarty. It was agreed that if the costs were prohibitive the play equipment could be removed.

RESOLVED: To adopt the recommendation contained in the business plan that the Parish Council take responsibility for the play area, once the project had been completed.

383. Agenda Item 12 – New Forest National Park Local Plan Consultation Draft

Councillor Goodwin reported that he, together with Councillor Moriarty and the Clerk had attended a quadrant meeting of the New Forest National Park Authority which had included a presentation from Steve Avery, Executive Director of Strategy and Planning regarding the NFNPA local plan consultation draft, particularly focusing on the proposals for housing development in the New Forest. It was noted that one of the proposed sites was at The Yews, Southampton Road, Cadnam where it is proposed to allocate 0.4 hectares of land for a mixed use redevelopment including employment and residential. The residential element of the site has the potential for around 12 dwellings.

Detailed proposals for the site are still to be worked up and new development in this location would be expected to involve the comprehensive redevelopment of the whole site; include an element of employment generated use on the Southampton Road frontage; and maximise the delivery of affordable housing on site. Comments need to be back at NFNPA by 28 November at 5.00 pm.

RESOLVED: That Councillor Goodwin formulate a response to the document on behalf of the Parish Council and the Clerk circulate it for comment before returning it to the NFNPA.

384. Agenda Item 13 – Correspondence

Correspondence lists had been circulated by the Clerk of items received and forwarded since the date of the last meeting. The main items had been:

NFDC – Confirmation of Temporary Road closure of Pollards Moor Road and A31 Romsey Road, Copythorne on Sunday 13 November 2016

NFDC – Councillor Goff Beck announces the launch of the inaugural Chairman's Volunteers' Awards.

RESOLVED: That Councillors notify the Clerk of possible nominees within the next two weeks.

Local resident – Email correspondence with the Clerk's "holding" reply concerning overgrown hedging and condition of pavement in Pollards Moor Road.

Local resident – Correspondence regarding noise problems at Five Acres, Winsor Lane. Clerk has replied to Mr Smith and sent an enquiry letter to Edward VanDyck at NFDC

Chairman – Letter of condolence sent to Brian Loades following the death of his wife Lynn who had played a large part in the local community.

NFNPA – Notification that the Planning Appeal for land near Bartley Lodge Hotel, Lyndhurst Road SO40 2NR will be held on Tuesday 1 November at 10.00 am in the Council Chamber, Lymington Town Hall.

Countryside Access, HCC – Information regarding Grants Scheme.

RESOLVED: That the Clerk contact the Countryside Access Team to ascertain if the scheme could be utilised for work on footpaths within the parish boundary.

HCC/The Clerk – Email correspondence regarding the urgent reinstatement of the milestone at Copythorne.

Local resident/The Clerk – Correspondence on various matters including possible planning breach near The Empress of Blandings, beside the motorway.

Colin Read, NFDC – Advice regarding the inability of HWRCs to take fridges and freezers.

385. Agenda Item 14 – Financial Matters

(a) Expenditure

The Clerk presented the monthly financial statement, together with details of proposed payments. It was agreed that the statement be received and the following payments were authorised:

Cheque No	Details	Amount	VAT	Total
501050	BDO External Audit	130.00	26.00	156.00
501051	Copythorne Parish Hall Parish Hall Hire	56.00	0.00	56.00
501052	Kevin Bennett Wellow Lengthsman work	650.00	0.00	650.00
501053	TLC Online New email address subscription	60.00	0.00	60.00
501054	NFDC GIS Mapping subscription	50.00	0.00	50.00
501055	Michael Mortimer Retiring Clerk's Salary/Expenses	741.85	13.39	754.24
501059	Margaret Weston Clerk's Salary/Expenses	776.30	2.14	778.44
501057	Kevin Bennett Bramshaw Lengthsman Work	600.00	0.00	600.00
501058	Kevin Bennett Copythorne Lengthsman Work	538.00	0.00	538.00
		3602.15	41.53	3642.68

(b) NFDC Councillor Diane Andrews Grant Aid

RESOLVED: That Councillor Diane Andrews be asked to allocate the grant previously promised to the Parish Council to the Community Group in order that it could be put towards the sum needed to purchase another defibrillator.

(c) To decide on allocation of £500.00 Parish Council funding no longer required for War Memorial project.

It was noted that this grant must be spent on funding at the Church.

RESOLVED: That the sum of £500.00 be authorised and a cheque raised at the next Parish Council meeting and sent to St Mary's Church for specific use on renovation to the church clock.

(d) To receive the 2015/2016 Audit report.

RESOLVED: To note that the 2015/2016 Parish Council Audit had been satisfactorily completed and notification had been displayed in all the Parish Council noticeboards.

(e) To receive the monthly budget monitoring report

	Current A/c	Deposit A/c
	7690.99	19613.71
Uncleared cheques	600.11	0.00
	7360.88	19613.71
	3642.68	0.00
	3718.20	19613.71
Transfer(s)		
Now*	0.00	0.00
In 14 days*	0.00	0.00
Balances at 25/10/16	3718.20	19613.71

*from 14-day Account to Current Account

(f) To set a date for the Finance Committee meeting

RESOLVED: That the date for the Finance Committee meeting be set for Tuesday 8 November at 7.00 pm in Copythorne Parish Hall (Rear Extension).

Standing orders were suspended at 9.00 pm

386. Agenda Item 15 – Possible Parish Council Projects Requiring Grant Aid

Councillors were asked to give consideration to this matter ready for discussion at the next meeting.

387. Agenda Item 16 – Pending Matters

A table showing Pending Matters was submitted.

It was noted that it would be advisable to change stiles to kissing gates on footpath No 1.

With regard to Splitwind Pond, the Clerk was asked to ensure that Alex Catt was reminded that the work should be done shortly.

The Clerk was asked to ascertain from the previous Clerk if the contract regarding the Lengthsman's Scheme had been renewed.

It was noted that the telephone boxes outside the Post Office were on the list for adoption.

The Clerk agreed to again request action to the cracked pavement outside Alassio.

388. Agenda Item 17 - Delegates' Reports

There had been no delegates reports since the date of the last meeting.

The Clerk reported that she had attended a NFALC meeting. This had included a presentation by Steve Parkinson, Development Manager, Society of Local Council Clerks regarding the Government consultation on proposals to extend referendum principles to town and parish councils. The specific proposals in the 2017/18 Local Government Finance Settlement Consultation Paper only cover the larger, higher-spending local councils and could affect Totton, Hythe and Lymington in the New Forest area. However, this might increase to all Town and Parish Councils.

There was a report regarding the Safer New Forest Partnership. There has been an increase in the number of burglaries, mainly a problem with outhouses in rural areas and personal belongings in forest car parks. With regard to Broadband this is progressing slowly, mainly due to issues being experienced gaining permission to work on the open forest.

NFNPA are now charging for written pre-application planning advice.

Bob Jackson, Chief Executive, NFDC spoke on devolution and said progress was going slowly. He said there would be free car parking on 3 December to coincide with Small Business Saturday but this can be changed for any village holding an event on a different day.

389. Agenda Item 18 - Members' Reports

None other than previously reported.

390. Agenda Item 19 – Items for Future Meetings

It was agreed that the Planning section would be moved so that it appeared after County and District Councillors reports.

In the absence of any other business the Chairman thanked those present for attending and closed the meeting at 9.27 pm

Chairman _____

Date _____