

COPYTHORNE PARISH COUNCIL
Copythorne Parish Hall – 23 September 2014
(7.00 p.m. – 9.36 p.m.)

PRESENT: Councillor S Bullen-Jarvis (Chairman); Councillors J Goodwin and Lady Kara Hawks,
 Hampshire County Council: Councillor E Heron
 New Forest District Council: Councillor L Puttock
 Apologies for absence were received from Councillors James, Moriarty, Riley, Andrews and Tipp

62. MINUTES

The minutes of the meetings held on 22 July, 26 August and 9 September 2014 were approved by the Council and signed by the Chairman.

63. MATTERS ARISING

Parking, Old Salisbury Road, Ower: The Chairman had visited the site and felt that it might be difficult to secure any parking restrictions. He would make a further visit and report back.

64. COUNTY COUNCIL MATTERS

Councillor Heron reported on efforts to complete environmental/highway works before the winter. Both ditching and surface dressing were behind schedule. On ditching, he acknowledged that the HCC leaflet on maintenance of watercourses appeared to have had minimal effect on landowners and that more proactive action was needed to achieve the desired results.

On broadband, he advised logging onto the BT website and entering postcode details to obtain a start date for faster broadband.

65. DISTRICT COUNCIL MATTERS

Councillor Puttock reported on early preparations for the next financial year and the hope that NFDC could once again hold the level of council tax. He also referred to the difficulty experienced by some parish councils in retaining members.

The Chairman referred to housing development taking place on agricultural land in Copythorne and asked Councillor Puttock to investigate whether this should attract section 106 payments.

66. FLOODING

Councillor Goodwin gave an update on local flooding issues. Repair/Renewal grants totalling over £70,000 were being pursued for 17 properties in the parish, eight associated with Cadnam River and nine with Bartley Water. Hampshire County Council had also invested £7000 on the ditch upgrade in Shepherds Road.

Reference was made again to the lack of action by various authorities/agencies in the past on flood protection.

67. CORRESPONDENCE

Recruitment of Parish Councillors: Further to minute 47/7, members received a letter from Steven Lugg, Chief Executive of the Hampshire Association of Local Councils on the recruitment of parish councillors. The letter urged parishes to air the subject at council meetings and to give the issue publicity. It was agreed to include the item in the agenda for the Planning meeting on 9 December 2014 and to arrange suitable publicity. It was noted that Mr Lugg would not be available on this date but would be asked to supply any available material. Councillors from other parishes could also be invited to speak.

Mobile library service: Following a budget review and a three-month consultation, further reductions were to be made in the mobile library service from January 2015. Two little-used stops in the parish would be withdrawn, namely Copythorne Parish Hall and James Farm Winsor. The stop at Cadnam Shopping Parade would continue.

Other correspondence: Members noted receipt of the following:

- the July and August Safer Neighbourhood Beat reports
- an e-mail from Footprints Day Nursery Ltd seeking information on available premises for their day nursery (Clerk to provide details of local premises)
- an appeal from CPRE Hampshire to support their campaign against green field development (agreed, no contribution to be made)
- details of a consultation on a review of the Hampshire Countryside Access Plan
- information on the NFDC Local impact Report on the Navitus Bay windfarm development
- letters from residents of Old Lyndhurst Road challenging the results of the recent Copythorne Housing Need Survey
- other correspondence as shown in the list accompanying the agenda

68. FILMING/RECORDING AT COUNCIL MEETINGS

Further to minute 55/8, members noted guidance notes adopted by NFDC for members of the public in relation to filming and recording of local authority meetings. Agreed, that guidance notes be adopted in principle for Copythorne meetings and that the Clerk be asked to adapt the NFDC notes appropriately.

69. RECRUITMENT PROCEDURE

As recommended by the Internal Auditor, the Clerk presented a draft recruitment procedure for the appointment of staff. Agreed that the procedure be adopted as drafted.

70. PARISH LENGTHSMAN APPOINTMENT

It was noted that Kevin Bennett had now signed the Lengthsman contract and that his insurance was in place. The Clerk outlined the proposed procedure for the allocation of work and payment arrangements. Agreed, that Kevin be asked to attend the Copythorne Annual Parish Meeting on 11 March 2015.

71. PARISH FOOTPATHS

The Chairman had undertaken his footpath inspection but others remained outstanding. Remaining inspections to be carried out as soon as possible.

72. FINANCE MATTERS

Expenditure: The Clerk presented the monthly financial statement, together with details of proposed payments. Agreed, that the statement be received and the following payments authorised:

Cheque no

943	M Derrick (Clerk's salary and expenses – September)	£698.99
944	Information Commissioner (Data protection registration, 2014/15)	£35.00

Parish Hall broadband: The Clerk reported problems with the Parish Hall broadband facility which appeared to be a router fault. A new 2-year contract had been negotiated with BT which would produce annual savings and would secure a new router. Agreed, that the new contract arrangements be endorsed.

73. MATTERS PENDING

Members reviewed the outstanding items list and agreed the following:

523 (*Highway/drainage issues*): Old Romsey Road – further drain blockages – report to Surveyor

534 (*Traffic issues, Old Salisbury Road*): Road lining work ordered – date awaited

535 (*Highway seat repairs, Haywain crossroads*): Chairman to repair as soon as possible

537 (*Lengthsman Scheme*) deleted

74. STANDING ORDERS

Standing Order 4(ii) was invoked to allow the meeting to deal with the business in hand.

75. DELEGATES' REPORTS

Councillor Lady Kara Hawks: North East Quadrant meeting on 3 September 2014 which had included items on a review of the New Forest National Park Management Plan and changes to planning legislation.

76. MEMBERS' REPORTS

Councillor Bullen-Jarvis: Complaint received about overgrown hedge in White Hart Lane Cadnam but it appeared this did not warrant action.

The Scouts were seeking dragons teeth at the entrance to the Scout HQ to prevent parking on the highway verges. Agreed, request to be submitted to Area Surveyor.

Councillor Lady Kara Hawks: Various potholes in the vicinity of Old Romsey Road and The Lane, Cadnam. Agreed, report to Highways.

77. PLANNING MATTERS

New applications: Members agreed the following responses to current applications:

14/00658	St Moritz, Southampton Road, Cadnam (Retention and completion of single storey side extension (revised roof pitch to approval 96851)). Support (3)
14/00673	Duncan Cottage, Chinham Road, Bartley (Two storey and single storey extensions). Object (2)

- 14/00694 Group Scout Headquarters, Romsey Road, Copythorne (Single storey and two storey rear extensions). Support (3), subject to approval of the Tree Officer
A representative of the applicant spoke in support of the application)
- 14/00704 Fieldhaven, Winsor Road, Winsor (Conversion of garage to workshop; car port).
Object (2)

CONS/14/0926 (Canaseraga, Winsor Road, Winsor – tree works): Further to minute 61, an e-mail from the NPA Tree Officer advised that the trees in this case did not have enough public amenity value to justify TPO protection. Agreed, the NPA to be asked to provide further information on Conservation Area powers for trees and to re-consider the proposal to allow felling of all 13 trees.

CHAIRMAN _____ **DATE** _____